



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

INVITATION TO BID

**PROCUREMENT OF ACCOMMODATION, MEALS, SNACKS &
SERVICES FOR THE IPBT AND RELATED ACTIVITIES
FOR PHASE 1 AND 2
(SDDO-027-2024)**

The Department of Education Division of Davao de Oro, through the General Appropriations Act (GAA) intends to apply the sum of **Two Million Four Hundred Thirty Thousand Pesos (₱ 2,430,000.00)** being the ABC to payments under the contract for **PROCUREMENT OF ACCOMMODATION, MEALS, SNACKS & SERVICES FOR THE IPBT AND RELATED ACTIVITIES FOR PHASE 1 AND 2 (SDDO-027-2024)**. Bids received in excess of the ABC shall be automatically rejected during the bid opening.

The Department of Education Division of Davao de Oro now invites bids for the above Procurement Project. Delivery of the Goods & Services is required by **12 calendar days**. Bidders should have completed, within 2023 from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

Prospective Bidders may obtain further information from Department of Education Division of Davao de Oro and inspect the Bidding Documents at the address given below from 8:00 A.M. to 4 P.M. excluding Holidays, Saturdays and Sundays.

A complete set of Bidding Documents may be acquired by interested Bidders on **November 7, 2024 (01:00 P.M.)** from the given address and website(s). The Procuring Entity shall allow the bidder to present its proof of payment for the fees either in person or through electronic means.



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

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| LOT | DESCRIPTION | ABC | DELIVERY SCHEDULE | AMOUNT OF BIDDING DOCUMENT |
|-----|--|-----------------------|-------------------|----------------------------|
| 1 | <p>➤ ACCOMMODATION, MEALS, SNACKS & SERVICES FOR THE IPBT AND RELATED ACTIVITIES FOR PHASE 1 AND 2</p> <ul style="list-style-type: none"> - Tentative date: November 22-24, 2024 - 450 pax @ P 5,400.00 for Day 0 – Day 3 per pax - To be conducted in three (3) batches. <p><u>Day 0 – Accommodation & Meal</u> Dinner: Plain Rice, Tinolang Native Chicken, Chopsuey (Chicken), Beef Steak, Fresh Fruits & Fresh Fruit Juice</p> <p><u>Day 1 – Meals, Snacks, Accommodation & Services</u> Breakfast: Plain Rice, Egg, Hotdog/Ham, Coffee/Milk, Fresh Fruits AM Snacks: 1 Slice Buko Pie & Fresh Fruit Juice Lunch: Plain Rice, 2 Main Course, 1 Noodle, 1 Vegetable, 1 Dessert or Fresh Fruits, 1 Soup, Drinks or Fresh Fruit Juice PM Snacks: Custard Cake & Calamansi Juice Dinner: Plain Rice, 2 Main Course, 1 Noodle, 1 Vegetable, 1 Dessert or Fresh Fruits, 1 Soup, Drinks or Fresh Fruit Juice</p> <p><u>Day 2 – Meals, Snacks, Accommodation & Services</u> Breakfast: Plain Rice, Egg, Fish Paksiw, Coffee/Milk, Fresh Fruits AM Snacks: Turones with Jackfruit & Lemon Juice Lunch: Plain Rice, 2 Main Course, 1 Noodle, 1 Vegetable, 1 Dessert or Fresh Fruits, 1 Soup, Drinks or Fresh Fruit Juice PM Snacks: Palabok (non-pork) & Calamansi Juice Dinner: Plain Rice, 2 Main Course, 1 Noodle, 1 Vegetable, 1 Dessert or Fresh Fruits, 1 Soup, Drinks or Fresh Fruit Juice</p> | P 2,430,000.00 | 12 CD | P 5,000.00 |



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| <p><u>Day 3 – Meals, Snacks & Services</u> Breakfast: Plain Rice, Tortang Talong, Fried Dried Fish, Coffee/Milk, Fresh Fruits AM Snacks: Moist Cake & Fresh Fruit Juice</p> <p>Lunch: Plain Rice, 2 Main Course, 1 Noodle, 1 Vegetable, 1 Dessert or Fresh Fruits, 1 Soup, Drinks or Fresh Fruit Juice PM Snacks: Pineapple Pie & Calamansi Juice</p> <p><i>Inclusions:</i></p> <ol style="list-style-type: none"> 1. Maximum of 4 guests per room to give enough and comfortable space. 2. Enough food stations with flowing coffee each station within the designated function hall. 3. Venue must be well-ventilated, with enough space for the 450 participants, with good sound system and standby operator for the whole duration, minimum of 6 microphones, 4 synchronize projector screens. 4. With riser stage in front which can accommodate 10 persons and rostrum stand. 5. Venue must have enough parking space. 6. Free tarpaulin printing for the venue (design will be given by the program owner). | | | |
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The Department of Education Division of Davao de Oro *will* hold a Pre-Bid Conference¹ on **November 7, 2024 (09:00 A.M.)** at DepEd Division Office, Cabidanan, Nabunturan, Davao de Oro, which shall be open to prospective bidders.

Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on **November 19, 2024 (8:00 AM)**. Late bids shall not be accepted.

All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

Bid opening shall be on **November 19, 2024 (9:00 AM)** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.



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The Department of Education Division of Davao de Oro *reserves* the right to reject any and/or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

EMMA A. CAMPOREDONDO, CESO VI
BAC Chairman
DepEd Division of Davao de Oro
Capitol Complex, Cabidanan,
Nabunturan, Davao de Oro


EMMA A. CAMPOREDONDO, CESO VI
BAC Chairman

¹May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.



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