



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

November 4, 2024

DIVISION MEMORANDUM
 SGOD-2024- 1071

3-DAY CONTINGENCY PLAN FOR TYPHOON-FORMULATION WORKSHOP

To : **JOSEPH J. CORPUZ** – Education Program Specialist II
JOEL S. JUMALON – Project Development Officer II

1. The Provincial Local Government of Davao de Oro through the Provincial Risk Reduction and Management Office (PDDRMO) will be conducting a **“3-day Contingency Plan for Typhoon – Formulation Workshop”** on November 11-13, 2024, 8:00 AM at the Ritz Hotel at Garden Oases, Bo. Obrero, Davao City.
2. In line with this you are hereby advised to attend the said activity.
3. Incidental expenses will be chargeable to Division MOOE/DRRM downloaded funds while meals and accommodation during the activity will be shouldered by the Provincial Local Government of Davao de Oro funds.
4. This memorandum will serve as your Authority to Travel (ATT).
5. For information, guidance, and compliance.

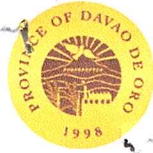
By the Authority of the
 OIC- Schools Division Superintendent

NORBERTO S. MANLANGIT, CE, MPA
 Administrative Officer V
 Officer-In-Charge



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October 24, 2024

PHOEBE GAY L. REFAMONTE, CESO VI
OIC – School Division Superintendent
Province of Davao de Oro



Dear **Ma'am Refamonte**,
Greetings!

The Provincial Local Government Unit of Davao de Oro through the Provincial Disaster Risk Reduction and Management Office (PDRRMO) will be conducting a **“3-day Contingency Plan for Typhoon - Formulation Workshop”** on **November 11-13, 2024, at 8:00 AM** at **The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City**. This activity aims to develop a detailed, actionable plan that can guide our province’s appropriate responses before, during, and after typhoons integrating Operation Listo protocols.

As a member of the response cluster, we are inviting **two (2) participants** from your good office, preferably those with technical knowledge on planning and/or DRR-related response.

For confirmation, kindly accomplish the attached confirmation slip and email to pdrmoddo@gmail.com on or before **November 6, 2024**. If you need further clarifications, **Mr. Joseph Randy M. Loy**, PG Department Head-PDRRMO has assigned **Mr. Nelson S. Liguid**, Division Head of the Research and Planning Division and can be reached through his mobile number 0910-372-5342.

Thank you, and we look forward to your positive response.

Sincerely,

DOROTHY P. MONTEJO-GONZAGA,
Governor 