



2024-11-05-1058



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

November 5, 2024

Division Memorandum
No. 1066, s. 2024

To: **VICENTE T. SARSUELO, JR.**
Nurse II

Subject: **ATTENDANCE TO THE CONDUCT OF ENHANCEMENT OF
DIVISION CONTINGENCY PLAN**

1. Attached is Division Memorandum SGOD-2024-1029 dated October 28, 2024 re: **Enhancement of Division Contingency Planning for Disaster Preparedness and Response on November 6-9, 2024**, at Mati, Davao Oriental.
2. Anent to this, you are hereby advised to attend & participate the above mentioned activity in lieu of Dr. Gringo John F. Pelaez, Medical Officer III.
3. Transportation & other incidental expenses are chargeable against Disaster Preparedness and Response Program Funds subject to usual accounting & auditing rules & regulations.
4. Immediate dissemination of this Memorandum to concerned is desired.

By Authority of the
OIC-Schools Division Superintendent:

NORBERTO S. MANLANGIT, CE MPA
Administrative Officer V
Officer-In-Charge

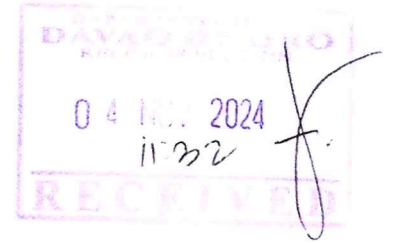


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Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 1



Republic of the Philippines
Department of Education
 REGION XI



SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
 Superintendent

October 28, 2024

DIVISION MEMORANDUM
 SGOD-2024- 1029

ENHANCEMENT OF DIVISION CONTINGENCY PLAN

To : Schools Division Superintendent
 Assistant Schools Division Superintendent
 School Governance and Operations Division Personnel
 All Concerned Personnel

1. The Implementing Rules and Regulation of RA 10121 Rule 10, Section 3, states that "Education and Training of Employees of the Public Sector: The public sector employee should be trained in emergency response and preparedness with strong focus to effective disaster-relief operations. The School Governance and Operations Division through Disaster Risk Reduction Management will conduct the Enhancement of Division Contingency Planning for Disaster Preparedness and Response on November 6-9, 2024, at Mati, Davao Oriental.
2. In this connection, it is hereby requested that the following personnel attend the activity:

Schools Division Office
SDS and ASDS:
Phoebe Gay L. Refamonte, CESO VI Emma A. Camporedondo, CESO VI
SGOD Personnel
Division DRRM Coordinators and Support Staff

3. Incidental expenses and meals will be chargeable to the Disaster Preparedness and Response Program Funds. This memorandum will serve as your **Authority to Travel (ATT)**.
4. For information, guidance, and compliance.

PHOEBE GAY L. REFAMONTE, CESO VI
 Assistant Schools division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



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List of Division Personnel and Support Staff to attend the Enhancement of Division Contingency Plan:

1. Phoebe Gay L. Refamonte – OIC-SDS
2. Emma A. Camporedondo - ASDS
3. Ruben J. Reponte – Chief SGOD
4. Wilfredo P. Takasan
5. Joel S. Jumalon
6. Joseph Corpuz
7. Marnelyjane Bernal
8. Annalyn Loreto
9. Patricia Ysabella D. Valledor
10. Alvin Escobar
11. Isidro Refamonte
12. Shiela Cambungga
13. Amor Curimao
14. Nisan J. Cal
15. Renalyn Balong
16. Gringo John F. Pelaez
17. Margie Magtuba
18. Lynette Banayo
19. Rosalie Maghinay
20. Margirie Asuque
21. Lyzle Abregana
22. Medard Apit
23. Jessie Refamonte
24. Emmanuel Luna, Jr.
25. Jodel Abenoja
26. Droan Y. Refamonte



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