



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

October 21, 2024

DIVISION MEMORANDUM
SGOD-2024- 974

NON-TEACHING INDUCTION PROGRAM

To : Assistant School Division Superintendent
Chief, Functional Division
All Newly-hired Non-Teaching Personnel
All Other Concerned

1. This Division through the Human Resource Development Section of the School Governance and Operations Division will conduct a **Non-Teaching Induction Program (NTIP)** to the newly-hired non-teaching personnel on **November 19-21, 2024**. The venue of the said activity is to be announced.
2. This activity aims to orient newly-hired non-teaching personnel of the Schools Division on necessary information about the organization, their duties and responsibilities, policies and procedures a mandated by both the Department o Education and the Civil Service Commission. This will allow them to have a clear understanding of DepEd's mandates and regulate their work efforts towards achieving them.
3. Attached is the list of expected participants for the said induction program. Attendance to NTIP is on Official Business.
4. In view of this, all approved leave of absence of the expected participants and the technical working group are hereby recalled. For all participants whose travel authority is approved by the undersigned, this **Memorandum serves as the Authority to Travel (ATT)**.
5. The meals and accommodation of the participants, learning facilitators and technical working groups shall be charged against Division HRD Funds while their daily transportation expenses will be charged to School MOOE or any other local funds subject to the usual accounting and auditing rules and regulations.



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)
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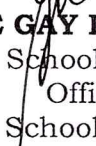

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6. All participants are entitled to avail a Day 0 to ensure on time attendance and enough time to look for their lodging houses.
7. Immediate dissemination of this Memorandum is desired.


PHOEBE GAY L. REFAMONTE, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent 

Encl.: As stated
Reference:
FN: SGOD06_DCA_NTIP 2024



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LIST OF PARTICIPANTS FOR NTIP 2024

Administrative Office II

- 1 ABALLE, ARIS RETULLA
- 2 ABREGANA, LEAN JOSEPH CARITATIBO
- 3 ABSIN JR., ALFREDO LAMSON
- 4 ABUELA, ANIE DITAN
- 5 ADLAON, KRISTINE LEAÑO
- 6 ALBARRACIN, JOYCE PAILAGO
- 7 ALFORO, EVELYN DESCALLAR
- 8 ALIDRO, JUNARD DEGORIO
- 9 ALLIONES, ESTER SANDY ALBANCES
- 10 ALQUIZA, CIRILO ESPEDILLA
- 11 ALQUIZA, MARIO ESPEDILLA
- 12 AMARILLE, KAREN LYNN KUDERA
- 13 ANTIBO, CRYSTAL CALALO
- 14 ARAÑAS, ANGELIQUE TAN
- 15 ARRANGUEZ, IAN JANE OFTANA
- 16 AUXTERO, DONABEL GALORIO
- 17 BALMERA, JOLLAN HERNANDO
- 18 BALUIS, JOHNA GENTAPA
- 19 BANAG, FRANCIS ADRIAN ARIG
- 20 BANAYO, LYNNETTE PADILLO
- 21 BANDA, CHERY JOY FELIX
- 22 BANGAHON, PRINCES DIANE POLIQUIT
- 23 BANTOLINAO, JEVERLYN UMADHAY
- 24 BARROGA, FELENE THERESE REVILLEZA
- 25 BARROGA, JANNAH THERESE REVILLEZA
- 26 BARUIZ, APRILENE GAGNAO
- 27 BARZO, CHRISTINE PALIS
- 28 BATINO, SHAMMARIE ETELLO
- 29 BELONG, JOEY ERL LOLONG
- 30 BESINGA, MAYVELYN YNTIG
- 31 BISMANOS, GENEVEIVE SILANOVA
- 32 BLANZA, KIM HAROLD BALBON
- 33 BONJE, CHERRY MAY INFANTE
- 34 BONJE, KENNETH COQUILLA
- 35 BORILA, JASEL VARGAS
- 36 BUGASH, SAYBIE CAÑETE
- 37 BUÑAO, ARCELITA FUERZAS
- 38 BURCA, DAHNA MAE DANO
- 39 BURLAS, ROVELYN BROGONIOS
- 40 BUSTAMANTE, ABIGAIL NGUHO
- 41 CABALLES, NIDA
- 42 CABEL, CONCEPCION FELICILDA





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Administrative Office II

- 43 CAHUCOM, CHRISTINE SUGARO
- 44 CALMA, MARILOU MENDOZA
- 45 CAMPOMANES, MARY ROSE MACARANAS
- 46 CAÑETE, MARYTESS TORRICES
- 47 CANTILA, RELIEZA HIYAN
- 48 CERBO, ANA OBLIGANA
- 49 CLAMUCHA, VIDAL JR LERAY
- 50 CONEL, GENE ROSE MANALO
- 51 CORONEL, JELLY GAYLE FUENTES
- 52 CORPORAL, ARIEL LAMORIN
- 53 CUBON, AIMEE CASTILLO
- 54 DACOYLO, BRENDA MAE URBANO
- 55 DACUP, BELEN GILOS
- 56 DAIRO, CHARMAINE OCHEA
- 57 DAITE, ROJANE LEBARIOS
- 58 DAVID, VANESSA VERGARA
- 59 DECATORIA, IVY MARIE ACIDO
- 60 DELPOSO, GLAIZA MAE BARRERA
- 61 DIALES, JENELYN MOLDEZ
- 62 DIMATAWARAN, JOANNAH FE CALACALA
- 63 DIONALDO, ARLENE MAITEM
- 64 DUMALAG, VENUS GUEVARRA
- 65 ENDAYA, MARIVIC CUÑADO
- 66 ESCOBAR, ELLA MERCY LLANTO
- 67 ESPADILLA, MICHAEL JAY-R LAPIZ
- 68 ESPAÑOL, REY NOYNAY
- 69 ESTANILLA, GRINGO NACARIO
- 70 ETURMA, JOAN ARZAGA
- 71 FEJI, KATE DIANNE CERBO
- 72 FLORES, KARIM LUCERO
- 73 FRANCISQUETE, DYNA GUDIO
- 74 GA-AS, CRISTY NONAT
- 75 GABUNAN, JONNAH VARGAS
- 76 GANTALAO, ELMORE II TORREJAS
- 77 GARCESA, FRELYN SALIMBAGAT
- 78 GARCIA, RHODORA MAY SOCO
- 79 GARSUTA, ALMA ELEGIO
- 80 GARTES, AIRIZ YVON ASUQUE
- 81 GERONIMO, GLORYFER TEJANO
- 82 GERVACIO, JORGECELLE CELANA
- 83 GINGO, HARLY GALGO
- 84 GUDIN, CHRISTY LOU REPOSOSA



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Code: SDO-CV-OSDS-015 Revision: 4 Effectivity: May 27, 2020





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- 85 GUIPITACIO, ANABEL PENOLIAD
- 86 GUNDAYA, DAISY JOY URBANO
- 87 GUZON, LOBELLE ANN DELLOMES
- 88 HERBITO, JERIC BORBON
- 89 HERNAEZ, KRISTELLE GUIRIGAY
- 90 HUMOL, CLOIE TIBAY
- 91 HUMOL, MAYBEL PICOS
- 92 INGUILLO, IVY RAMONAL
- 93 JANOHAN, ELIZARAH OBRIQUE
- 94 JANUYAN, LOWEI DUMAIL
- 95 JANUYAN, MARY JOY AGUINID
- 96 JAYECTIN, EUPE JOHN BERMUDEZ
- 97 JUMALON, APPLE ROSE SANTE
- 98 KUDERA, NERCELITA HUBERO
- 99 LANGTAD, NOREEN JEAN RAFAEL
- 100 LANOY, KATHERINE CABAUG
- 101 LANTAYA, MARY JOY MELENDEZ
- 102 LAS-AY, FLORENCIA ITEM
- 103 LAUTRIZO, CHONA CALAMONGAY
- 104 LEONORA, FELIDA BALUIS
- 105 LIMA, LEAH JEAN CAÑEDA
- 106 LIMOS, LEAH SANTIAGO
- 107 LINO, RENE GRACE TINOY
- 108 LLANDA, HERMILENE MAGHINAY
- 109 LLAÑO, SHERYL AUTENTICO
- 110 LLANOS, JANICE TORINO
- 111 LOBREZA, JENNY ANN BANGOY
- 112 LOPEZ, SHIERRALINE HAPITAN
- 113 LUGO, ARCHIE LOU PALABAO
- 114 MAGALLANO, AMEZONA BETARMOS
- 115 MAGLANA, AERES MAHUMOT
- 116 MAHINAY, CHRISTIAN NICOLAS ESCORPISO
- 117 MANGGATO, MAE OMALLAO
- 118 MANGUILIMUTAN, JAN MARK DELA CERNA
- 119 MANOLONG, SHARLYNE MARIELLE SAGARINO
- 120 MARANGGA, EMILY MAY DESCALLAR
- 121 MAULAS, VIVENNE JEAN DOCTOLERO
- 122 MAYANG, JEZZRYLE RESTAURO
- 123 MAYNUCAS, ANALUNA ALCASID
- 124 MELENDEZ, GLAIZA ABELITA
- 125 MELLIVO, LEONOR EBDANE
- 126 MENDEZ, JOEY FUENTES





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Administrative Office II

- 127 MERELOS, FAYE MARIE DANSIGAN
- 128 MESIONA, JENNIFER JEAN BARANDA
- 129 MOLINA, MEAH FE DAQUIGAN
- 130 MONTILLA, BENJIE BATISTIL
- 131 MORILLA, MARIGIE URACA
- 132 MOSQUERA, JEANILYN CAHINDE
- 133 MUÑOZ, JOEMERYN RESMA
- 134 NAMOC, JEFFREY BANGCAYLAN
- 135 NERI, MELINDA OCAÑA
- 136 NUDALO, JOSHUA CORTEZ
- 137 OBSIOMA, CHERYL ABELLA
- 138 OTLANG, DYNNA ROSE JOY CASTILLO
- 139 PALMERO, UGHEN JADE SORONGON
- 140 PANCHO, GEZZAN DIANE ALEGRO
- 141 PANUGAO, LOEYLYN MARQUEZ
- 142 PARCON, CARY ELIMELECH CINCO
- 143 PARCON, VINCE CINCO
- 144 PERSIGAS, APRIL ROSE BUSTAMANTE
- 145 QUIBLAT, DOROTHY JOY GALAY
- 146 QUIDET, JERUH FAITH DIOSO
- 147 REVILLEZA, ROWELL TAPIA
- 148 REYES, RUBY JANE ONADLY
- 149 RINGCONADA, JERWIN ORILLOSA
- 150 ROA, JANETTE OTBOT
- 151 SANCHEZ, JAYNIE ROSE MARQUITA
- 152 SAPIN, MARY MAR CHORISCA
- 153 SASI, MARICEL PAJAC
- 154 SERAD, ROTCHIE MIE BULALA
- 155 SEVILLA, JENALYN CALIPES
- 156 SONGAHID, MAICON JAPSON
- 157 TAMBULI, ALUCHE POLIAS
- 158 TAN, MICAH GRACE OTOC
- 159 TAN, DERLIE VALLEJOS
- 160 TANO, JOANALY SEBUALA
- 161 TATAD, OFELIA SANCHEZ
- 162 TERO, MARIA ALMA ROSALES
- 163 TEVES, RIMBUN LONEY
- 164 TIBAY, CHERRY DIAZ
- 165 TRANGIA, KRISTYL JOY BEJEL
- 166 TRIBAJA, ERMALYN BABERA
- 167 TRIPULCA, JOVANIA LALOSIS
- 168 TROCIO, SHERIFF BRYANT CANTAL



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- 170 TUBIANOSA, JOHN EARL BUYO
- 171 TUBIL, DONNA MAE ALBOLOTE
- 172 TUYOGON, SHERYL SARCE
- 173 UDDIN, FE AMOR PINGKI
- 174 URBANO, GRECILYN ALLONES
- 175 URBANO, QUIN ANGEL CENABRE
- 176 UY, REX JONATHAN ZAFRA
- 177 VACALARES, JOCEL CAPOYAN
- 178 VALDERAMA, ANNIE FALLE
- 179 VALLEDOR, DELVIN PUIG
- 180 VALLEJOS, MYKA ELIJAH CABURIAN
- 181 VERANO, EVELYN HOMIGOP
- 182 VIDAD, AILEN BINALANGBANG
- 183 VILLANUEVA, RYAN SOLIDUM
- 184 VISMANOS, JESSICA REBARBAS
- 185 YAHOT, CHERRYL CONSTANTINO
- 186 YU, EVELYN NAPOLES

Division/District/School Personnel

- | | | |
|-----|---------------------------------|-------------------------------------|
| 187 | Phoebe Gay L. Refamonte CESO VI | OIC- SDS |
| 188 | Emma A. Camporedondo CESO VI | ASDS |
| 189 | Norberto S. Manlangit CE | Administrative Officer V |
| 190 | Luz E. Comonal | AO IV / HRMO / Learning Facilitator |
| 191 | Dennis C. Alcano | SEPS – HRDS / Learning Facilitator |
| 192 | Rey L. Saromines | EPS II – HRDS / Host |
| 193 | Andy P. Cabodoc | EPS/ Learning Facilitator |
| 194 | Sandy G. Yee | SP IV/ Learning Facilitator |
| 195 | Bob Dylan S. Milabat | ITO III |



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