



2024-10-21-0902

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

October 17, 2024

DIVISION MEMORANDUM
OSDS-2024- 923



**DIVISION CAPACITY TRAINING ON REVISED RULES OF PROCEDURE OF THE
DEPED ADMINISTRATIVE CASES (DO 49, S. 2006) AND TRAINING WORKSHOP
ON FORMAL INVESTIGATION: PROCEDURE AND TECHNIQUES**

To: Assistant Schools Division Superintendents
Chief, CID and SGOD
Education Program Supervisors
Selected Section/Unit Heads
Public Schools District Supervisors
District Coordinating Principals
All Other Concerned

1. You are hereby directed to attend the Division Capacity Training on Revised Rules of Procedure of the Deped Administrative Cases (DO 49, S. 2006) and Training Workshop on Formal Investigation: Procedure and Techniques at IGACOS (venue TBA) on October 22-23, 2024.
2. Attached is the list of participants for **Strict Compliance**. All Participants are expected to be at the venue on October 21, 2024. Dinner will be served on Day 0.
3. This memorandum serves as your Authority to Travel (ATT). **NO PROXY ALLOWED.**
4. Travel and incidental expenses relative to the attendance of the said activity are chargeable against Division MOOE subject to usual accounting and auditing rules and regulations
5. Immediate dissemination of, and compliance with, this Memorandum is desired.


PHOEBE GAY L. REFAMONTE, CESO VI
Assistant Schools Division Superintendent &
OIC-Office of the Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

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List of Participants
October 22-23, 2024

NAME	DESIGNATION
1. Phoebe Gay L. Refamonte, CESO VI	OIC-SDS
2. Emma A. Camporedondo, CESO VI	ASDS
3. Arlyn B. Lim	CID Chief
4. Ruben J. Reponte	SGOD Chief
5. Norberto Manlangit	AO V
6. Wilfredo P. Takasan	EPS
7. Renato N. Pacpakin	EPS
8. Andy P. Cabodoc	EPS
9. Hilda Opeña	EPS
10. Nohara Pinute	EPS
11. Arniel Castillo	EPS
12. Emmanuel B. Clarion	EPS
13. Dexter Cequiña	EPS
14. Grace D. Pontillas	EPS
15. Noemi B. Canales	EPS
16. Mary Ann Laguitao	EPS
17. Myralona Balawag	SP/ DCP
18. Diomedes Calicdan	SP/DCP
19. Maria Bella Alvarez	SP/DCP
20. Maroja Belisario	PSDS
21. Shirley Jean Sugano	SP/ DCP
22. Azucena Teves	PSDS
23. Emilia Zamora	SP/DCP
24. Noel B. Canales	PSDS
25. Rosario Noñeza	SP/DCP
26. Rey P. Antonio	PSDS
27. Florlinda Denopol	PSDS
28. Felvic Pernito	SP/DCP
29. Gina Sevillano	SP/ DCP
30. Judy P. Noces	PSDS
31. Chuchie Yog	SP / DCP
32. Ramon Zafra	PSDS
33. Renee Peñaroyo	PSDS
34. Ma. Linda Colita	PTA
35. Roger Prades	DDOASSHI
36. Sozonte Puedan	PESPA
37. Nisan Lejan M. Cal	AO V



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NAME	DESIGNATION
38. Billy Anjo Labradores	Attorney III
39. Lewi Matt Dexter Bello	Accountant III
40. Rosalie G. Maghinay	SEPS-SMN
41. Joel S. Jumalon	DRRMO Officer
42. Jomar Dumopoy	BAC SECRETARIAT
43. Cherry Ann Eling	PDO II
44. Randy C. Cañeda	AO IV/Cashier
45. Junard Alidro	AO II
46. Isidro Refamonte	Staff
47. Baldwin D. Bingil	ADA IV/Driver
48. Rodolfo Pamen	ADA IV/ Driver
49. Rey L. Saromines	EPS II
50. Milagros Revilleza	ADAS III
51. Vannesa Barrete-Casonite	ADAS II
52. Angelica Celo	Legal Staff
RESOURCE SPEAKER	
53. Atty. Loren C. Pitulan	Attorney IV/Region Office
54. Atty. Shemelyn D. Gamorot-Bilbao	Attorney III/Region Office
55. Resource Speaker Asst.	



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