



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

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**DAVAO DE ORO**  
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Office of the Schools Division  
 Superintendent


October 3, 2024

DIVISION MEMORANDUM  
 SGOD-2024- 862

**TO : ALL PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDSs)  
 ALL DISTRICT CORRINATING PRINCIPALS (DCPs)  
 ALL SCHOOL HEADS  
 ALL OTHERS CONCERNED**

**CONSTRUCTION OF FACILITIES INSIDE THE PREMISES OF SCHOOL FUNDED BY  
 LOCAL & NATIONAL GOVERNMENT AGENCIES AND PRIVATE ENTITIES TO ALIGN WITH  
 THE EDUCATIONAL NEEDS OF LEARNERS**

1. In line with the Schools Division Office's (SDO) initiative to enhance school infrastructure and align it with the educational goals of our learners, **school heads are hereby directed to seek approval for the construction of new facilities within their respective school premises.**
2. This directive is crucial to ensure that any infrastructure development is consistent with the long-term growth plans of each school.
4. Schools must **submit a formal proposal for the construction of new facilities.** This proposal should include detailed information on the project scope, as well as the specific location of the proposed facilities within the school premises, ensuring minimal disruption to existing structures.
5. Additionally, an **updated School Development Plan must be submitted alongside the proposal.** This plan should clearly reflect the proposed project area and demonstrate how the new facilities will align with the overall infrastructure, enhancing the school's operational efficiency.
6. All proposals must be submitted to the Schools Division Office for review and approval before any construction can commence.
7. These initiatives aim to improve the educational environment and better accommodate the needs of both learners and teachers, confirming that the infrastructure supports the school's growth and operational effectiveness.
8. Immediate dissemination and compliance with this Memorandum are expected.

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent



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