



Republic of the Philippines  
**Department of Education**  
 REGION XI

**SCHOOLS DIVISION OF DAVAO DE ORO**



October 8, 2024

Office of the Schools Division  
 Superintendent

**DIVISION MEMORANDUM**

OSDS-2024-<sup>HR</sup> **885**

**ATTENDANCE TO DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE**

TO: Nisan Lejan M. Cal -Division Budget Officer  
 Lewi Mat Dexter M. Bello -Division Accountant  
 Shiela L. Cambungga -Division Planning Officer  
 Implementing Unit Bookkeepers

1. In reference to the Regional Memorandum FD-2024-039, dated October 4, 2024 relative to the Conduct of DBM-DepEd Full-Time delivery Unit Conference on October 16, 2024, you are hereby advised to attend the said activity.
2. For personnel whose travel needs to be approved by the undersigned, this memorandum will serve as the Authority to Travel.
3. List of the Implementing Unit Bookkeepers are also attached.
4. Travel expense incurred is chargeable against School/Division MOOE subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance of this Memorandum is desired.

**PHOEBE GAY L. REFAMONTE, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Schools Division Superintendent

By the Authority of the  
 OIC-Schools Division Superintendent:

**EMMA A. CAMPOREDONDO, CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge

Encl.: As stated  
 Reference:  
 FN: memorandumnew



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Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DE ORO

**List of Attendees Implementing Unit Bookkeepers to DBM-DepEd Full-Time delivery Unit Conference on October 16,  
@ Davao del Sur on October 16, 2024.**

	NAME	OFFICE/SCHOOL
<b>JUNIOR HIGH SCHOOL IMPLEMENTING UNITS</b>		
1	HERMILENE M. LLANDA	ANDILI NHS
2	JULIET R. VILLARANDA	ANIBONGAN NHS
3	EVELYN C. AGANG	AOSR NHS
4	SARAH MAE R. QUIBOL	COMPOSTELA NHS
5	ISSA A. GINES	GABI NHS
6	LILIBETH L. HITUTUANE	LAAK NHS
7	KRISTINE T. MACATUMBAS	LS SARMIENTO NHS
8	RESSAN R. CABAL	MABINI NHS.
9	DAVIE E. BALUIS	MAINIT NHS
10	MERCEDITA R. PONCE	MANAT NHS
11	MERLYN M. BENITEZ	MARAGUSAN NHS
12	BEVERLY D. LLOREN	MONKAYO NHS
13	LANI S. LIMBAGA	MONTEVISTA NHS
14	TEOFANIÑA J ROXAS	NABUNTURAN NCHS
15	GLAIZA MAE B. DELPOSO	NEW BATAAN NHS
16	MAYVELYN Y. BESINGA	PANTUKAN NHS
17	CHARINA U. MANISAN	PINDASAN NHS

**Junior High School Implementing Units attendees chargeable against school MOOE**

Prepared by:

  
**CHERRY D. TIBAY**  
Administrative Officer II

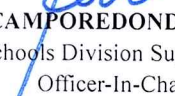
Recommending Approval:

  
**EMMA A. CAMPOREDONDO, CESO VI**  
Assistant Schools Division Superintendent

Approved by:

**PHOEBE GAY L. REFAMONTE, CESO VI**  
Assistant Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

By the Authority of the  
OIC-Schools Division Superintendent:

  
**EMMA A. CAMPOREDONDO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

**REGIONAL MEMORANDUM**  
FD-2024-039

To : Assistant Regional Director  
Schools Division Superintendents  
Chiefs of Finance Division, Administrative Division  
and Policy, Planning and Research Division

Subject : CONDUCT OF DBM-DEPED FULL-TIME DELIVERY UNIT CONFERENCE

Date : October 4, 2024

The DBM-DepEd Full-Time Delivery Unit (FDU) Conference will be conducted on October 16, 2024 at 8:00 am to 5:00 p.m. in Davao del Sur at a venue to be announced later. The participants of the activity are the following:

**Regional Office**

1. Regional Director and Assistant Regional Director
2. RO Finance Division Personnel
  - Chief Administrative Officer
  - Supervising Administrative Officer
  - Budget Officers
  - Accountants
  - Administrative Assistants
3. Policy, Planning and Research Division
  - Chief Education Supervisor
  - Education Program Supervisor
  - Planning Officer
4. Administrative Division
  - Chief Administrative Officer
  - Supervising Administrative Officer
  - 1 AD staff

**Schools Division Offices**

- Schools Division Superintendent / Assistant Schools Division Superintendent
- Budget Officer
- Accountant
- Planning Officer

**Secondary School Implementing Units**

- Bookkeeper



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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

The topics to be discussed are the following:

1. Agency Performance Report
2. DBM Circular Letter No. 2024-13 and Other Budgetary Updates
3. Budgetary Issues and Concerns
4. Personnel and Other Administrative Matters

Traveling expenses of the participants will be charged against their respective local funds while payment for meals and venue shall be charged against the Regional Office MOOE funds downloaded to the Division of Davao del Sur.

For information and strict compliance.

**ALLAN G. PARNAZO**  
 Director IV

Enclosed: As stated.

ROB2/kcd

DEPARTMENT OF EDUCATION  
 RECORDS SECTION  
**RELEASED**

By: Date: Oct. 07, 2024  
 39435



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