



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

2024-10-02-0841



Office of the Schools Division  
Superintendent

**MEMORANDUM**

**TO :** Marnelyjane A. Bernal, SEPS  
Joseph J. Corpuz, EPS II  
Jomar L. Tañeza, Driver  
District Coordinating Principal of Pantukan North District  
School Heads of Tagugpo Elementary School & Tagugpo ES-  
Maligaya Extension

**SUBJECT :** **CONDUCT OF GEOLOGICAL SITE SCOPING (GSS)**

**DATE :** September 30, 2024

1. You are hereby advised to facilitate the above-cited activity on October 8-9, 2024 at Tagugpo Elementary School – Maligaya Extension, Barangay Tagugpo, Pantukan.
2. The MGB personnel will be fetched from the MGB Regional Office on October 8, 2024, and returned to the same office on October 9, 2024.
3. This memorandum serves as the travel authority for the SDO and District personnel involved.
4. Transportation and meal expenses shall be charged to their respective local funds, subject to existing budgeting, accounting, and auditing rules and regulations.
5. For information and compliance.

By the Authority of the  
OIC, Schools Division Superintendent:

**NORBERTO S. MANLANGIT CE, MPA**  
Administrative Officer V  
Officer-In-Charge



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