



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-10-02-0828
 DEPED DIVISION OF
DAVAO DE ORO
 RECORDS SECTION
 02 OCT 2024
 11:27
RECEIVED

Office of the Schools Division
 Superintendent

October 2, 2024

DIVISION MEMORANDUM

No. 849, s. 2024

**REVISED GUIDELINES ON THE GRANT OF VACATION SERVICE
 CREDITS TO TEACHERS**

To : Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors/District Coordinating
 Principals
 Public Elementary and Secondary School Heads
 Public Elementary and Secondary School Teachers
 All Others Concerned

1. The Department of Education (DepEd) issues DepEd Order No. 013, s. 2024 dated September 18, 2024 titled "**Revised Guidelines on the Grant of Service Credits for Teachers**" pursuant to RA No. 4670 dated June 18, 1966 or the Magna Carta for Public School Teachers, Letter of Instructions No. 1509 dated January 6, 1986, issued by former President Ferdinand E. Marcos, Sr., and the Civil Service Commission Memorandum Circular No. 41, s. 1998 or the Omnibus Rules on Leave.
2. The Order shall take effect 15 days upon its approval and after publication on the DepEd website and registration with the Office of the National Administrative Register (ONAR) at the University of the Philippines Law Center (UPLC), UP Diliman, Quezon City.
3. Full copy of DepEd Order No. 013, s. 2024 can be accessed and downloaded at www.deped.gov.ph.
4. For clarifications or inquiries, please contact the **Bureau of Human Resource and Organizational Development-Personnel Division**, Ground Floor, Alonzo Building, Department of Education, DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at the bhrod.pd@deped.gov.ph or telephone numbers (02) 8633-9345 or 8636-6546.



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 2



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

**Office of the Schools Division
Superintendent**

5. Immediate dissemination of this Memorandum is desired.

By authority of the
OIC-Schools Division Superintendent:

NORBERTO S. MANLANGIT, CE, MPA
Administrative Officer V
Officer-In-Charge



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	2 of 2