



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
Superintendent

24 Sept 2024

DIVISION MEMORANDUM  
SGOD-2024-812

**MEETING WITH THE SPORTS TOURNAMENT MANAGERS**

To: All District Heads  
Concerned School Heads  
Concerned Sport Tournament Manager  
All other concerned

1. Please be informed that there will be a conference of all Provincial Meet 2023 Tournament Managers, on September 30, 2024, at 1:00 pm to be held at Division Training Center, Nabunturan Central Elementary School, Nabunturan, Davao de Oro.
2. Anent to this, the Division Sports Officer, Division Sports Logistics In-Charge, and 2023 Provincial Meet Tournament Manager in all events are requested to attend the said meeting.
3. For personnel whose travel needs to be approved by the undersigned, this memorandum will serve as the Authority to Travel.
4. Travelling and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
OIC - Schools Division Superintendent 

Reference:  
FN: SGOD rgm



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