



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

2024-09-18-0779  
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**DAVAO DE ORO**  
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Office of the Schools Division  
 Superintendent

September 9, 2024

**DIVISION MEMORANDUM**

No. 747, s. 2024

**25<sup>th</sup> PSDSAI MEMBERS' MONTHLY MEETING AND TESTIMONIAL PROGRAM**

To: All District Supervisors and District Coordinating Principals

1. Please be informed that the **25th Public Schools District Supervisors Association, Inc. (PSDSAI) Members' Monthly Meeting and Testimonial Program for Mr. Marcelino G. de los Reyes** are scheduled on September 19, 2024, Thursday, at Mapawa National High School, Maragusan East District, Municipality of Maragusan, Davao de Oro Province. September 18, 2024 is considered Day 0 for travel purposes and preparation of the activity.
2. Important agenda items of the meeting include updates on the submission of organization yearly reports for Securities and Exchange Commission, and financial report of the association for the months of April, May, June, July and August this CY 2024.
3. Further, the association is inviting the OIC-Schools Division Superintendent – Phoebe Gay L. Refamonte, CESO VI, Assistant Schools Division Superintendent – Emma A. Camporedondo, CESO VI, CID Chief – Arlyn B. Lim, SGOD Chief – Ruben J. Reponte, as well as Retired PSDS, Mr. Marcelino G. de los Reyes, as invited guests in this activity.
4. Registration amount is Seven Hundred Fifty Pesos (P750.00) which will be used to defray expenses for meal, snacks and other logistical needs during the conduct of this conference and thanksgiving program.
5. Attendance to this activity is on Official Business. Transportation expenses that will be incurred in this activity shall be charged against Division/ District/ School MOOE fund subject to the usual accounting and auditing rules and regulations.
6. This memorandum will serve as the Travel Authority to Official Travel (TAOT) of the personnel listed in the attachment.
7. Immediate dissemination of this Memorandum is desired.

**PHOEBE GAY L. REFAMONTE, CESO VI**  
 OIC-Schools Division Superintendent

Encl.: As stated  
 Reference:  
 FN: PSDSAI



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Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 2



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Office of the Schools Division  
Superintendent

**25<sup>th</sup> PUBLIC SCHOOLS DISTRICT SUPERVISORS' ASSOCIATION, INC.**  
**MONTHLY ROLLING MEETING & TESTIMONIAL PROGRAM**

**September 19, 2024, Thursday**

**Mapawa National High School, Maragusan East District**  
**Maragusan, Davao de Oro Province**

**LIST OF PARTICIPANTS**

**PSDSAI MEMBERS**

- |                           |                                     |
|---------------------------|-------------------------------------|
| 1) MAROJA R. BELISARIO    | PSDS, District I – Compostela East  |
| 2) MARIA BELLA R. ALVAREZ | DCP, District I – Compostela West   |
| 3) EMILIA A. ZAMORA       | DCP, District I – Maragusan East    |
| 4) AZUCENA L. TEVES       | PSDS, District I – Maragusan West   |
| 5) MYRALONA N. BALAWAG    | DCP, District I – Monkayo East      |
| 6) ALLAN R. GUERTA        | PSDS, District I – Monkayo West     |
| 7) DIOMEDES C. CALICDAN   | DCP, District I – Montevista        |
| 8) SHIRLEY JEAN V. SUGANO | DCP, District I – New Bataan        |
| 9) RENEE J. PEÑAROYO      | PSDS, District II – Laak North      |
| 10) RAMON L. ZAFRA        | PSDS, District II – Laak South      |
| 11) GINA P. SEVILLANO     | DCP, District II – Mabini           |
| 12) FLORLINDA G. DENOPOL  | PSDS, District II – Maco North      |
| 13) FELVIC B. PERNITO     | DCP, District II – Maco South       |
| 14) REY P. ANTONIO        | PSDS, District II – Mawab           |
| 15) ROSARIO A. NOÑEZA     | DCP, District II – Nabunturan East  |
| 16) NOEL B. CANALES       | PSDS, District II – Nabunturan West |
| 17) JUDY P. NOCES         | PSDS, District II – Pantukan North  |
| 18) CHUCHIE F. YOG        | DCP, District II – Pantukan South   |


**INVITED DEPED OFFICIALS AND GUEST**

- |                                     |  |
|-------------------------------------|--|
| 1) PHOEBE GAY L. REFAMONTE, CESO VI | OIC-Schools Division Superintendent        |
| 2) EMMA A. CAMPOREDONDO, CESO VI    | Assistant Schools Division Superintendent  |
| 3) ARLYN B. LIM, PhD                | CID Chief                                  |
| 4) RUBEN J. REPONTE, EdD            | SGOD Chief                                 |
| 5) MARCELINO G. DE LOS REYES        | Retired Public Schools District Supervisor |

Recommending Approval:

  
**EMMA A. CAMPOREDONDO, CESO VI**  
Assistant Schools Division Superintendent

Approved:

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the SDS



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