



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-09-02-0696
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DAVAO DE ORO
 RECORDS SECTION
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**Office of the Schools Division
 Superintendent**

Advisory No. **040**, s. 2024
 August 29, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013
 this advisory is issued not for endorsement per DO 28, s. 2001,
 but only for the information of DepEd officials,
 personnel/staff, as well as the concerned public.
 (Visit www.deped.gov.ph)

**INVITATION TO THE 2ND SEASON OF PALM CITY FESTIVAL AND THE
 22ND MINDANAO FILM FESTIVAL**

1. This is in reference to the attached letter dated August 12, 2024, from Alma L. Uy, RN, MBA, President/Co-Chairperson of Tagum City Tourism, Arts, and Culture Council, Inc., regarding the conduct of the 2nd Season of Palm City Festival and the 22nd Mindanao Film Festival at the following date, event, and venue, to wit.

DATE	EVENT	VENUE
November 18, 2024	Opening of Palm City Film Festival and Mindanao Film Festival	Herminigldo C. Baloyo, MD Hall, City of Tagum Cultural Center,
November 19, 2024	Premier Night	Bonifacio Street Magugpo
November 20-24, 2024	Film Showing	Poblacion, Tagum City,
November 25, 2024	Awards Night	Davao del Norte

2. Anent hereto, Special Program in the Arts (SPA) school implementers are encouraged to participate to hone their abilities in film making.
3. Participation in the said activity is voluntary and no DepEd funds shall be utilized. Prior coordination with the school officials shall be secured to ensure non-disruption of classes adherence to the policy on “No Disruption of Classes” per DepEd Order No. 9, s. 2005 entitled: “Instituting Measures to Increase Engagement Time-on-Task and Ensuring Compliance Therewith must be observed.
4. Parent consent shall be secured and be submitted to the school head prior to the attendance of the said activity. Schools must facilitate attendance to ensure the safety and welfare of students/learners.



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph


Doc. Ref. Code	PAWIM-F-030	Rev	00
Effectivity	09.12.22	Page	1 of 2



Republic of the Philippines
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Office of the Schools Division
Superintendent

5. All other details of this advisory are in the enclosures.
6. For more information and clarification please contact **Mr. Misael Isaiah Timbol** through the mobile number 09052278199 or via email at palmcityfilmfestival@gmail.com


CRISTY C. EPE, CESO V
Schools Division Superintendent



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TAGUM CITY TOURISM, ARTS & CULTURE COUNCIL, INC.

(Formerly: City of Tagum Tourism Council, Inc.)

Ground Floor, Tagum Tourism & Cultural Office, City of Tagum Cultural Center
Rizal-Osmeña Streets, Magugpo Poblacion, Tagum City, Davao del Norte, Philippines

August 12, 2024

CRISTY C. EPE, CESO V
SCHOOL DIVISION SUPERINTENDENT
DAVAO DE ORO



Dear Ma'am,

Mabuhay ug Madayaw!

We are thrilled to invite you to the 2nd Season of Palm City Film Festival and the 22nd Mindanao Film Festival, two of the most anticipated cultural events of the year on filmmaking. These festivals will showcase the best of local and international cinema and provide a platform for filmmakers to present their work to a diverse audience.

Below is the schedule of events:

Date	Event
November 18, 2024	Opening of Palm City Film Festival and Mindanao Film Festival
November 19, 2024	Premiere Night
November 20 – 24, 2024	Film Showing
November 25, 2024	Awards Night

Event Details:

- **Venue:** Herminigildo C. Baloyo, MD Hall
- **Address:** City of Tagum Cultural Center, Bonifacio Street Magugpo Poblacion, Tagum City Davao del Norte.

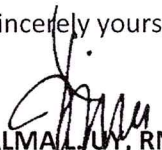
Please find the attached file that provide further information regarding the festival guidelines.

We would be honored by your presence at these events. Your participation will contribute significantly to the success of the festivals and the promotion of cinematic arts in our industry.

We are looking forward to your positive response and are excited about the opportunity to collaborate with you in hosting these significant cultural events. Should you need further details in this matter, please feel free to contact our focal officer, **MR. MISAEL ISAIAH TIMBOL** thru mobile number **09052278199** and email at **palmcityfilmfestival@gmail.com**

We look forward to celebrating this exciting cultural occasion with you.

Sincerely yours,


ALMA L. UY, RN, MBA

President/Co-Chairperson of
Tagum City Tourism, Arts, and Culture Council, Inc.



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 CLMD-2024-424

To : Schools Division Superintendents

Subject: INVITATION TO THE 2ND SEASON OF THE PALM CITY FILM FESTIVAL

Date : July 23, 2024

Relative to the invitation from Alma L. Uy, RN, MBA, Co-Chairperson of the Tagum City Tourism, Arts and Culture Council, Inc. and City Government of Tagum, this Office announces the **2ND Season of the Palm City Film Festival** on November 14-15, 2024 at the City of Tagum Cultural Center Tagum City.

The Special Program in the Arts (SPA) school implementers are encouraged to participate to hone their abilities in film making.

Participation of DepEd teachers and learners to the activity is discretionary on the part of the Schools Division Superintendent, in adherence to the policy on "No Disruption of Classes" per DepEd Order No. 9, s. 2005 entitled: "Instituting Measures to Increase Engaged Time-on-Task and ensuring Compliance Therewith". No Government funds shall be used.

Other details of the above information are in the enclosures.

Immediate dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
 Director IV

DEPARTMENT OF EDUCATION
 RECORDS SECTION
RELEASED

Enclosed: As Stated
 Copy Furnished

ALMA L. UY, RN, MBA
 Co-Chairman
 Tagum City Tourism, Arts and Culture Council
 Tagum City

BY: *[Signature]* DATE: *July 30, 2024*
 34876

ROC3/jbdc



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147
 Email Address: region11@deped.gov.ph

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RULES AND GUIDELINES

ELIGIBILITY AND SUBMISSION REQUIREMENTS

1. The 2nd Palm City Film Festival is open to the following:
 - a. SPA Media Arts student(s) and other interested student(s) of all Secondary Schools of Davao Region;
 - b. Student(s) of any colleges or universities of Davao Region;
2. All participants must be currently enrolled. All entries must include the following:
 - a. Photocopy of current school ID;
 - b. Certificate of Enrollment;
3. The 2nd Palm City Film Festival will feature the following categories:
 - a. High School Category
 - i. Short Fiction
 - b. College Category
 - i. Short Fiction
 - ii. Documentary Short
 - iii. Animated Short
 - c. Special Category
 - i. Short Fiction - short films that featuring and promote the unique beauty and richness of their hometown's tourist destinations.
4. Entries must have a total runtime of **twenty (20) minutes** including credits.
5. Entries must have been completed anytime within **October 2023 to October 2024**.
6. Entries must contain English Subtitles already hardcoded in the film.
7. Final copies of entries are required to be encoded in **H.264** codec with the **.mp4** file extension.
8. The use of **unlicensed** copyrighted materials in entries is **strictly prohibited**.
9. Entries must be finished and final. Works in progress are NOT eligible.
10. All entries must be emailed to palmcityfilmfestival@gmail.com. Physical submission of the form and other requirements is also accepted, delivered and mailed to:

MR. MISAEL ISAIAH R. TIMBOL
Head Secretariat PCFF 2024
Arts Division, Tagum City Tourism and Cultural Office
Osmeña Street, Tagum City
Davao del Norte 8100 PH

MR. MICHAEL JHARED B. LUZON
Assistant Secretariat PCFF 2024
Arts Division, Tagum City Tourism and Cultural Office
Osmeña Street, Tagum City
Davao del Norte 8100 PH
11. Only completed entries (including signed certification of entry, submission form, release waiver, and final copy of film) will be processed.
12. Multiple entries may be submitted.

DEADLINE

1. Deadline for the submission of entries is on **5th October 2024, 11:59 PM**.

SUBMISSION ADDRESS





2. Send files and/or links of entry requirements to: palmcityfilmfestival@gmail.com.

MODE OF COMMUNICATION

3. All applicants will be notified **BY EMAIL ONLY** as to whether their entries have been selected or not.
4. All official communication shall be by email only. Please add palmcityfilmfestival@gmail.com to your email service's safe senders list or regularly check your junk/spam folder to avoid missed emails.

SELECTION, PRESENTATION REQUIREMENTS, AND JUDGING

5. Entries are selected for presentation at the Palm City Film Festival by a programming committee.
6. **As a film festival that strives to develop the skills of the students, promote, and showcase filmmaking in Davao Region and in Mindanao, only films made by a Mindanaoan Secondary and College Student filmmaker, shot in Mindanao, or has topics or themes relating to Mindanao will be eligible for competition.**
7. Entries outside the aforementioned criteria may still be selected for exhibition in the festival.
8. If selected, entries will be required to submit digital copies of their press materials which includes, but are not limited to: film trailer, film poster, production still photos, director's profile and photo, director's video introduction of the film, etc.
9. Selected entries are required to have its own Facebook page for its own promotional purposes.
10. Selected entries with original songs (if eligible for competition) are required to submit copies of such songs in **MP3** format.
11. Films eligible for awards will be judged by festival jurors.
12. The list of festival awards will be announced at a later date.

INFORMATION & INQUIRIES

13. For further information, visit the Tagum City Tourism and Cultural Office and look for Mr. Misael Isaiah R. Timbol or Mr. Michael Jhared B. Luzon.
14. For inquires, email palmcityfilmfestival@gmail.com or contact Mr. Misael Isaiah R. Timbol at 09052278199, Mr. Michael Jhared B. Luzon at 09569270105.





Certification of Entry

I, the undersigned, acknowledge and agree to the following:

I have read, understood, and agree with the rules and regulations. All statements on the submission form are true. I am duly authorized to submit this film to the Palm City Film Festival and allow usage of content from the film and other submitted materials for promotional use on television, radio, print, online, and at live events.

Title _____ of _____ Film:

Signature over Printed Name: _____ Date: _____



All fields are required. Please indicate "N/A" if not applicable.

<p>Film Title: _____</p> <p>Synopsis (50 words or less) _____</p> <p>Logline: (15 words or less) _____ _____ _____ _____ _____ _____</p> <p>Film Facebook Page: _____</p> <p>Film Website (if available) _____</p>	<p>Film Type:</p> <p><input type="checkbox"/> Student Short Film (20 minutes max)</p> <p><input type="checkbox"/> Student Documentary (20 minutes max)</p> <p><input type="checkbox"/> Student Animated Short Film (20 minutes max)</p> <p>Genre: _____</p> <p>Exact Running Time: _____</p> <p>Language(s) / Dialect(s): _____ _____ _____</p> <p>Note: All films must have English subtitles</p> <p>Aspect Ratio:</p> <p><input type="checkbox"/> 2:35:1 <input type="checkbox"/> 16x9</p> <p><input type="checkbox"/> 4x3 <input type="checkbox"/> others (specify) _____</p>
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<p>Contact Person: _____</p> <p>Contact Number(s) _____</p> <p>Email: _____</p> <p>Mailing Address: _____ _____ _____ _____ _____</p>	<p>Film Completion Date: _____/_____/_____ Month Date Year</p> <p>Please check all applicable:</p> <p><input type="checkbox"/> World Premiere</p> <p><input type="checkbox"/> Asian Premiere</p> <p><input type="checkbox"/> Philippine Premiere</p> <p><input type="checkbox"/> Mindanao Premiere</p> <p><input type="checkbox"/> Regional Premiere</p>
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**All fields are required. Please indicate "N/A" if not applicable.*

Director(s):

Producer(s):

Screenwriter(s):

Cinematographer(s):

Editor(s):

Production Designer(s):

Musical Score Composer(s):

Sound Mixer(s)/Designer(s):

Original Song(s) (indicate Title, Writers, Composers, Performers):

Production Company/Group:

<i>*if applicable</i>	
Main/Key Cast Members	
Actor(s)	Character

**if applicable*

Other film festivals in which this film has been accepted in, including citations, nominations, or awards that it may have won:



RELEASE WAIVER

I, _____, am a rights holder of the film entitled _____, and I agree to the rules and guidelines of the Palm City Film Festival (PCFF).

That, if this film is selected for presentation in the PCFF, I grant online, theatrical, or other public display and/or performance rights of my film and the related content submitted to PCFF, including but not limited to trailers, posters, and production stills, to the Palm City Film Festival, its subevents, and other organized events, as well as the use of still images, video clips, and audio recordings derived from these submitted content for promotional and educational purposes;

That I agree not to hold the organizers responsible against any possible liability resulting from the content of my film, and I hereby release and discharge the organizers from any claims whatsoever in connection with its use;

That I agree not to hold the organizers liable for any damage, loss, or unlawful copying of my film and the related contents I submitted or any portion thereof unless said damage, loss, or unlawful copying occurs as a result of willful misconduct on the part of the organizers, its officers, agents, or employees;

I am signing and executing this release freely and voluntarily without any inducements, promises, or representations made by the organizers of the event.

I hereby certify that I have read the foregoing and fully understand its meaning and effect.

Film Rights Holder: (Signature over printed name)

Date:

