



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-08-29-167
 DEPED DIVISION OF
DAVAO DE ORO
 RECORDS SECTION
 22 AUG 2024
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**Office of the Schools Division
 Superintendent**

August 21, 2024

DIVISION MEMORANDUM
 No. 693, s. 2024

**ACCEPTANCE OF APPLICATION FOR THE VACANT POSITIONS
 IN THE SCHOOLS DIVISION OF DAVAO DE ORO**

To: OIC, Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Administrators
 HRMPSB Members
 All Interested Qualified Applicants

1. This Office announces the acceptance of application for the master teacher positions, to wit:
2. The Qualification Standards for the following positions are as follows:

Secondary Level		No. of Vacancy: One (1)
Position: MASTER TEACHER II OSEC-DECSB-MTCHR2-750050-2020- Magnaga NHS		
Monthly Salary: Php53,873.00		Salary Grade: 19
QUALIFICATION STANDARDS		
EDUCATION	Bachelor of Secondary Education; or Bachelor's degree plus 18 professional units in Education with appropriate major and 24 units for a Master's degree in Education or its equivalent	
TRAINING	Four (4) hours of relevant training	
EXPERIENCE	One (1) year as Master Teacher I; or Four (4) years as Teacher III	
ELIGIBILITY	PBET; LET; Teacher's Exam (RA 1080)	



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph

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**Office of the Schools Division
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Secondary Level		No. of Vacancy: One (1)
Position: MASTER TEACHER I OSEC-DECSB-MTCHR1-750024-2010- Union NHS (English)		
Monthly Salary: Php49,015.00		Salary Grade: 18
QUALIFICATION STANDARDS		
EDUCATION	Bachelor of Secondary Education; or Bachelor's degree plus 18 professional units in Education with appropriate major and 24 units for a Master's degree in Education or its equivalent	
TRAINING	None required	
EXPERIENCE	Three (3) year of relevant experience	
ELIGIBILITY	PBET; LET; Teacher's Exam (RA 1080)	

3. The Schools Division of Davao de Oro highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE) to apply the vacant positions.
4. Applicants shall be ranked by District for the Elementary and by School/Subject for the Secondary, where the vacancies exist.
5. Pending the issuance of a new guidelines, the applicants shall be ranked using DECS Order No. 57, s. 1997 dated August 1, 1997.
6. Interested qualified applicants should signify their interest in writing and fastened the complete documentary requirements in one (1) folder and submit to Records Section, DepEd Division Office, DepEd Building, Capitol Complex, Cabidanan, Nabunturan, Davao de Oro. Deadline of submission will be on **August 23, 2024 at 5:00** in the afternoon.
7. The following documents shall be submitted but not limited to, for evaluation purposes:
 - a. Letter of intent indicating the position title applying for and the district or school, as the case may be;
 - b. Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with **Work Experience Sheet**;
 - c. Photocopy of valid and updated **PRC License/ID** (not expired/ or to expire within 6 months upon submission of application);



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- d. Photocopy of valid PRC ID
 - e. Photocopy of scholastic/academic record such as but not limited to Certification on the Authenticity and Veracity (**CAV**) Transcript of Records (**TOR**) and Diploma/certification on **CAR**, including completion of graduate and postgraduate units/degrees, if available;
 - f. Photocopy of Certificate/s of Trainings;
 - g. Updated Service Record;
 - h. Photocopy of the Performance Rating in the **last rating period(s)** covering one (1) year performance in the current/latest position prior to the deadline of submission;
 - i. Other documents and Means of Verifications (MOVs) as may be required by the Division Committee for Evaluation of Master Teachers for comparative assessment (please refer to DECS#57 series of 1997 on Criteria for Master Teachers).
 - j. For the Secondary, Notarized List of Teachers per Subject Area.
8. Applicants assume full responsibility and accountability on the validity and authenticity of the documents submitted, as evidenced by the Omnibus Sworn Statement. Any violation will automatically disqualify the applicants from the selection process.
9. Prompt and wide dissemination of this memorandum is desired.

By the Authority of the
Schools Division Superintendent:

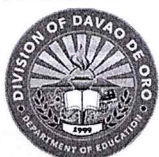
CRISTY C. EPE, CESO V
Schools Division Superintendent


EMMA A. CAMPOREDONDO, CESO VI
Assistant Schools Division Superintendent

Encl: As stated

Reference:

FN: HRMP SB Master Teacher I & II



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