



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-08-29-0616



Office of the Schools Division
 Superintendent


August 27, 2024

Division Memorandum
 No. **679**, s. 2024

**DESIGNATION AS SUB-COMMITTEE MEMBERS TO ASSIST THE HUMAN
 RESOURCE MANAGEMENT PROMOTION AND SELECTION BOARD
 (HRMPSB) IN THE EVALUATION OF APPLICANTS TO NON-TEACHING
 POSITIONS**

To: Wilfredo D. Takasan Education Program Supervisor
 Rosalie G. Maghinay Senior Education Program Specialist
 Lyzle C. Abregana Education Program Specialist II
 Margirie M. Asuque Project Development Officer

1. In pursuance to DepEd Order No. 007, s 2023, No. 33, and as previously advised by the undersigned, you are hereby designated as members of the Sub-Committee of the Human Resource Management Promotion and Selection Board (HRMPSB) in the evaluation of applicants to Non-Teaching Positions, effective immediately.
2. As such, you are tasked to assist the HRMPSB in the process of comparative assessment of applications to non-teaching positions and to perform functions such as screening, evaluating and rating of applicants based on established criteria and point system, subject to further review and validation of the HRMPSB.
3. Be informed that as members of the sub committee, you shall only serve as an assistorial body. The HRMPSB shall maintain full responsibility and accountability in the results of the comparative assessment.
4. This memorandum rescinds Division memorandum 323, s 2024.
5. For your information and strict compliance.


CRISTY C. EPE, CESO V
 Schools Division Superintendent

