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DEPED DIVISION OF  
DAVAO DE ORO  
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Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

**Office of the Schools Division  
Superintendent**

August 15, 2024

DIVISION MEMORANDUM  
CID-2024- 641

**WORKSHOP ON ADDITIONAL COURSEKITS FOR FUNCTIONAL EDUCATION  
AND LITERACY (FELP) COURSE**

To: GLADYS F. ALDAYA  
School Principal II  
  
EDDIE JR. A. CABANSAG  
Education Program Specialist II

1. Pursuant to Memorandum DM-CT-2024-192, regarding the conduct of Workshop on Additional Course Kits for Functional Education and Literacy (FELP) Course on August 19-23, 2024 at Ritz Hotel, Bo. Obrero, Davao City. With this, you are hereby directed to attend.
2. Participants are requested to bring laptops and other gadgets needed for the activity.
3. Participants shall be granted with 1-day compensatory overtime credit for non-teaching personnel for their participation on August 21, 2024 (Holiday) per DepEd Order No. 53, s. 2003 or the updated guidelines on grant of vacation service credits to teachers and non-teaching personnel.
4. Traveling and incidental expense shall be charged against School/Division MOOE or other local funds, subject to availability according to accounting and auditing rules and regulations.
5. All other details in this Memorandum are in the enclosure.
6. Immediate dissemination of this Memorandum is enjoined.

**CRISTY C. EPE**  
Schools Division Superintendent

Encl.: As stated  
Reference:  
FN: ALS-NUMBERED



Address: Capitol Complex, Cabidanan, Nabunturan, Davao de Oro  
Contact Nos.: 0951-387-1728  
Email Address: [davaodeoro@deped.gov.ph](mailto:davaodeoro@deped.gov.ph)  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

**Office of the Regional Director**

**REGIONAL MEMORANDUM**

CLMD-2024-474

To : Schools Division Superintendents  
 Chief Education Supervisor, CLMD

Subject : CONDUCT OF WORKSHOP ON THE ADDITIONAL COURSE KITS  
 FOR FUNCTIONAL EDUCATION AND LITERACY PROGRAM  
 (FELP) COURSES

Date : August 9, 2024

In pursuance to DepEd Memorandum DM-CT-2024-192, the Bureau of Alternative Education (BAE) and the Department of Education Region XI, Curriculum and Learning Management Division will conduct a Workshop on the Additional Course Kits (Work Readiness and Voters Education) for Functional Education and Literacy Program (FELP) Courses on August 19-23, 2024 at Ritz Hotel, Bo. Obrero, Davao City.

Participants are requested to bring laptops and other gadgets needed in the activity. Refer the list of participants to Annex 1.

Participants shall be granted with 1-day Compensatory Overtime Credit for non-teaching personnel/ Service Credits for teaching personnel for their participation on August 21, 2024 (Holiday) per DepEd Order No.53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.

Travel, per diem and other incidental expenses shall be charged to Sub-ARO DBM-NBC 5007 (ALS), directly downloaded to the respective Schools Division Offices, subject to the usual auditing rules and regulations.

All other details are in the enclosure.

Immediate dissemination and strict compliance of this Memorandum to all concerned is directed.

DEPARTMENT OF EDUCATION - DAVAO REGION

RECORDS SECTION  
**RELEASED**

**ALLAN G. FARNAZO**  
 Director IV

Enclosed: As Stated  
 ROC6/msl

By: [Signature]  
 Date: Aug. 15, 2024  
 36359



Address: F. Torres St., Davao City (8000)  
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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

**Annex 1. A**

LIST OF PARTICIPANTS  
**Workshop on Additional Coursekits for Functional Education and Literacy (FELP)  
 Course**

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

No	Course/ Theme	Name	Designation	Region/Division	Role
1	Break-out	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
2	Session 1	Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
3	Module Title:	Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
4	Work	Maria Franchesca C. Fadri	EPS II - ALS	IV - A SDO Dasmaringas	Lead Writer
5	Readiness	Braian B. Mahinay	EPS II - ALS	XI SDO Davao City	Lead Writer
6	Education	Miguel H. Panugan Jr.	Principal I	XI SDO Mati City	Writer
7		Alma C. Ando	School Head	XI SDO Davao Oriental	Writer
8		Gemma C. Mabalod	School Head	XI SDO Tagum City	Writer
9		Gladys F. Aldaya	School Principal II	XI SDO Davao de Oro	Writer
10		Jocelyn D. Fernandez	Principal	XI SDO Davao del Norte	Writer
11	Break-out	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
12	Session 2	John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
13	Module Title:	Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
14	Voter	Zaldy P. Fernandez	OIC-EPS II-ALS	CAR SDO Apayao	Lead Writer
15	Education	Christen Grece Ochavillo	ALS Teacher	XI SDO Panabo City	Lead Writer
16		Jefrey B. Bagongon	PSDS	XI SDO Davao Occidental	Writer
17		Verleto C. Florentino	Principal III	XI SDO Davao del Sur	Writer
18		Elvie E. Timon	EPS II - ALS	XI SDO Digos City	Writer
19		Atty. Darwin Z. Polido	EPS, Math	XI SDO IGACOS	Writer
20		Leah C. Pana	PSDS	XI SDO Davao City	Writer
21	Breakout	Rone N. Pequiro	EPS II - ALS	XI SDO Mati City	IT Specialists
22	Session 3	Jo Divine Y. Belarmino	EPS II - ALS	XI SDO Davao Oriental	IT Specialists
23	Downloading	Eddie Jr. A. Cabansag	EPS II - ALS	XI SDO Davao de Oro	IT Specialists
24	of Supple-	Shiela D. Sionosa	EPS II - ALS	XI SDO Davao del Norte	IT Specialists
25	mental ALS	Rosebeth C. Candelasa	EPS II - ALS	XI SDO Panabo City	IT Specialists
26	Learning	Jeffrey C. Langga	EPS II - ALS	XI SDO IGACOS	IT Specialists
27	Materials/Res	Delio C. Caya	EPS II - ALS	XI SDO Tagum City	IT Specialists
28	ources (Soft	Liartes L. Prasno	EPS II - ALS	XI SDO Davao del Sur	IT Specialists
29	files/copies)	Cheery Lyne B. Vallejo	EPS II - ALS	XI SDO Digos City	IT Specialists
30	to tablet	Danilo J. Manuel	EPS II - ALS	XI SDO Davao Occidental	IT Specialists
31	units/IT	Haroun F. Ranain	EPS II - ALS	XI SDO Davao City	IT Specialists
32	gadgets	Aimee O. Langahid	Teacher III	XI SDO DVO City-DCNHS	TWG -Chair
33	RO XI	Mary Jeanne B. Aldeguer	Chief ES	XI CLMD	PMT-Chair
34		Maricel S. Langahid	EPS Reg. ALS FP	XI CLMD	PMT-Co-Chair
35		Rochelle Mae E. Sadaya	ALS Staff/JO	XI CLMD	TWG-Member
36		Elouise Bern P. Montegrando	ALS Staff/JO	XI CLMD	TWG-Member
37		Vincent B. Dinero	ALS Staff/JO	XI CLMD	TWG-Member
38		Alma E. Obusa	ALS Staff/JO	XI CLMD	TWG-Member
39		Donn Marie D. Querubin	ALS Staff/JO	XI CLMD	TWG-Member
40	BAE - CO	Ernie M. Pamor	Supervising EPS	PMS D	Lead Facilitator
41		Michael Angelo Infante	SEPS	PMS D	Lead Facilitator
42		Iza A. Rubiales	SEPS	PMS D	Lead Facilitator



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**Republic of the Philippines**  
**Department of Education**  
**DAVAO REGION**

**Office of the Regional Director**

**Annex 1. B**

**ACTIVITY MATRIX**  
**Workshop on Additional Coursekits for Functional Education and Literacy (FELP)**  
**Course**

Date: August 19-23, 2024

Venue: The Ritz Hotel at Garden Oases, Bo. Obrero, Davao City

Time	Day 0 (August 19, 2024) Monday	Day 1 (August 20, 2024) Tuesday	Day 2 (August 21, 2024) Wednesday	Day 3 (August 22, 2024) Thursday	Day 4 (August 23, 2024) Friday
7:00-8:00AM	BREAKFAST				
8:00-9:00AM	Preliminaries				
9:00-10:00AM	Travel time	<b>Opening Program:</b> <ul style="list-style-type: none"> <li>National Anthem</li> <li>Prayer</li> <li>Regional Hymn</li> <li>DepEd Quality Policy</li> <li>Acknowledgement of Participants</li> <li>Welcome Message</li> <li>Statement of Purpose</li> <li>Mechanics of Conference</li> <li>Photo Opportunity</li> </ul>	Note: For Break-out Session 1 - Work Readiness Education Session 2 - Voters Education		<b>Workshop 7</b> Completion of the Additional FELP Work Readiness Education and Voters Education (Template 1)
10:00-12:00PM		<b>Plenary Session</b> <b>Session 1:</b> Overview and Background of Functional Education and Literacy Program (FELP)  <b>Session 2:</b> Orientation on the Guidelines and Mechanics of the Workshop on the Development of Course Outline for Functional Education and Literacy Program (FELP)  <b>Session 3:</b> Rationale of Voters Education and Work Readiness Education Course	<b>Workshop 3</b> Grouping of Competencies according to themes  <b>Presentation and Critiquing of Workshop 3 Output</b>	<b>Workshop 5</b> Designing of Activities and Assessment Strategies/Methods for Work Readiness Education and Voters Education Course Kit  <b>Presentation and Critiquing of Workshop 5 Outputs</b>	<b>Presentation and Critiquing of the Completed FELP - Work Readiness Education and Voters Education Course Template</b>
12:00-1:00PM	LUNCH				
1:00-3:00PM	Arrival, Registration & Billeting (Check-in)	<b>Workshop 1</b> Discussion on FELP Course Outline Template	<b>Workshop 4</b> Outlining of Specific Contents of Work Readiness Education and Voters Education  <b>Presentation and Critiquing of Workshop 4 Outputs</b>	<b>Workshop 6</b> Designing the Summative Assessment for Micro-certification  <b>Presentation and Critiquing of Workshop 6 Outputs</b>	<b>Finalization of FELP Course</b> Outline for Work Readiness Education and Voters Education Course based on comments and suggestions  <b>Submission of Final Outputs of Group Sessions 1,2,3</b>
3:00-5:00PM		<b>Workshop 2</b> Harvesting/Mapping of Competencies for Voters Education and Work Readiness Education	Note: Continuation of Simultaneous Activity for Break-out Session 3  Downloading of Supplemental ALS Learning Materials/Resources (Soft files/copies) to tablet units/IT gadgets <ul style="list-style-type: none"> <li>Reading materials</li> <li>eFLT</li> <li>Other Supplemental ALS Learning Materials</li> </ul>		<b>Open Forum</b>  <b>Synthesis</b>  <b>Closing Program</b> <ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Giving of Impressions</li> <li>Message of Challenge</li> <li>Acceptance of Challenge</li> <li>Pledge of Commitment</li> <li>Distribution of Certificates</li> <li>Ways Forward and Reminders/Vote of Thanks</li> <li>Closing Prayer</li> </ul>
5:00-6:00PM	DINNER				

Prepared by:

Noted by:

**MARICEL S. LANGAHEED**  
 EPS CLMD, Regional ALS Focal Person

**MARY JEANNE B. ALDEGUER, Ed.D**  
 Chief Educational Supervisor CLMD



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION


**Office of the Regional Director**

List of invited participants from other regions and DepEd Central Office-BAE	Catherine Alarzar	EPS II - ALS	V SDO Camarines Sur	Lead Writer
	Gerald B. Olivar	EPS II - ALS	V SDO Masbate Province	Lead Writer
	Maria Kristina Tabernero	EPS II - ALS	VIII SDO Leyte	Lead Writer
	Maria Franchesca C. Fadri	EPS II - ALS	IV - A SDO Dasmariñas	Lead Writer
	Sherly M. Cruz	EPS II - ALS	IV - A SDO Rizal	Lead Writer
	John Carl Cabarles	EPS II - ALS	NCR Las Pinas City	Lead Writer
	Romulous P. Guino	EPS II - ALS	NCR SDO Makati City	Lead Writer
	Zaldy P. Fernandez	OIC - EPS II - ALS	CAR SDO Apayao	Lead Writer
	Ernie M. Pamor	Supervising EPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Michael Angelo Infante	SEPS	PMSDD DepEd - CO BAE	Lead Facilitator
	Iza A. Rubiales	Senior Education Program Specialist	PMSDD DepEd - CO BAE	Lead Facilitator

Prepared by:

Noted by:

  
**MARICEL S. LANGAHID**  
 EPS CLMD, Regional ALS Focal Person

  
**MARY JEANNE B. ALDEGUER, Ed.D**  
 Chief Education Supervisor CLMD

ROC6/msl



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MEMORANDUM FOR THE DIRECTOR

MEMORANDUM  
DATE: OCT 20 1971

TO: REGIONAL DIRECTOR

NEW 23 1971  
S.M.

FROM: CHIEF OF BUREAU

SUBJECT: WORKSHOP ON THE DEVELOPMENT OF CURRICULUM FOR FUNCTIONAL EQUIVALENT COURSES

DEVELOPMENT OF CURRICULUM FOR FUNCTIONAL EQUIVALENT COURSES

DATE: OCT 20 1971

The attached document is a report of the Workshop on the Development of Curriculum for Functional Equivalent Courses.

The report is a summary of the workshop and is intended to provide information on the workshop and its findings.

The workshop was held on October 15-16, 1971, at the Regional Office.

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DEPARTMENT OF EDUCATION