



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

2024-08-19-0677



Office of the Schools Division  
Superintendent

August 15, 2024

DIVISION MEMORANDUM  
OSDS-2024- 643

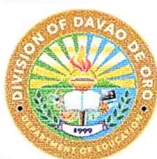
**IMMEDIATE FILLING UP OF VACANT POSITIONS**

To: Assistant Schools Division Superintendent  
Administrative Officer V  
Administrative Officer IV (HRMO II)  
All members of the HRM-PSB  
All staff in the Human Resource Management Office  
This Division

1. This has reference to the indorsed Unnumbered DepEd Memorandum dated August 05, 2024, from Sonny Angara, Secretary of the Department of Education and Wilfredo E. Cabral, Officer-In-Charge, Office of the Undersecretary for Human Resource and Organizational Development regarding the immediate filling up of vacant positions.
2. This Office hereby directs all concerned office and personnel to fast-track the hiring process. Further, it is strongly advised that all vacant positions in this Division be filled up on or before August 30, 2024.
3. Immediate and strict compliance of this Memorandum is desired.

**CRISTY C. EPE CESOV**  
Schools Division Superintendent

As stated  
Reference:  
FN: DCA\_HRD\_OPCRF SY 2023-2024 submission extended

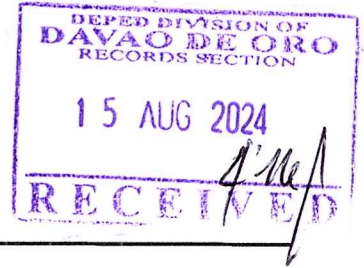


Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
Email Address: [davaodeoro@deped.gov.ph](mailto:davaodeoro@deped.gov.ph)  
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Effectivity	09.12.22	Page	1 of 1



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION



**Office of the Regional Director**

**1st Indorsement**  
 August 09, 2024

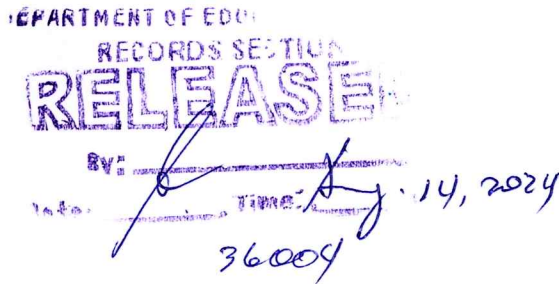
Respectfully referred to **Cristy C. Epe, CESO V**, Schools Division Superintendent, Division of Davao de Oro, the herein unnumbered memorandum dated August 05, 2024 from Sonny Angara, Secretary of the Department of Education and Wilfredo E. Cabral, Officer-In-Charge, Office of the Undersecretary for Human Resource and Organizational Development, relative to the immediate filling up of vacant positions, for strict compliance.

**ALLAN G. FARNAZO**  
 Director IV

Re : Immediate filling up of vacant positions  
 -Division of Davao de Oro

Enclosed: As stated.

ROA9/kgpf



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147  
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 Website: www.depedroxi.ph

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Effectivity	07.01.24	Page	1 of 1





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

DEPARTMENT OF EDUCATION ROXI

RECORDS SECTION  
**RECEIVED**

By:          3J6004  
Date: 8.8.24 Time: 2:13

**MEMORANDUM**

**TO :** **CRISTY C. EPE**  
Schools Division Superintendent  
Schools Division Office of Davao De Oro

**FROM :**   
**SONNY ANGARA**  
Secretary

  
**WILFREDO E. CABRAL**  
Regional Director  
Officer-in-Charge, Office of the Undersecretary  
Human Resource and Organizational Development,  
and Administration

**SUBJECT :** **IMMEDIATE FILLING UP OF VACANT POSITIONS**

**DATE :** 5 August 2024

This refers to the report from May 2024 by the Department of Budget and Management - Government Manpower Information System (DBM-GMIS), which indicates that approximately five percent (4.53%) of the total authorized positions within the Department remain unfilled. This vacancy rate significantly impacts the absorptive capacity of the Department.

In this regard, your Office is hereby directed to take appropriate measures to address the current situation. You are expected to ensure that the number of vacancies by position in each category is drastically reduced as soon as possible.

Enclosed is the breakdown of vacant items needing preferential attention and appropriate action.

For your compliance.





**Department of Education****List of Unfilled Authorized Items in DepEd Region XI - Davao***Based on the DBM-GMIS as of 24 May 2024*

<b>Position</b>	<b>Division of Davao de Oro</b>
<b>Teaching</b>	<b>506</b>
Master Teacher I	44
Master Teacher II	15
Special Education Teacher I	3
Special Education Teacher II	2
Special Education Teacher III	1
Special Science Teacher I	5
Teacher I	30
Teacher II	265
Teacher III	141
<b>Teaching-Related</b>	<b>91</b>
Assistant School Principal II	1
Education Program Specialist II	1
Guidance Coordinator II	1
Guidance Coordinator III	2
Guidance Counselor I	5
Guidance Counselor II	33
Guidance Counselor III	5
Head Teacher I	17
Head Teacher II	8
Head Teacher III	3
School Principal I	6
School Principal II	5
School Principal III	3
School Principal IV	1
<b>Non-Teaching</b>	<b>67</b>
Administrative Aide I	3
Administrative Aide VI	7
Administrative Assistant II	10
Administrative Assistant III	4
Administrative Officer II	30
Dentist II	1
Engineer III	1
Nurse I	1
Nurse II	1
Project Development Officer I	6
Registrar I	3
<b>Grand Total</b>	<b>664</b>