



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DE ORO

2024-08-14-8607



Office of the Schools Division  
Superintendent



August 13, 2024

Division Memorandum  
No. 622, s. 2024

**DESIGNATION AS HRMPSB SUB COMMITTEE MEMBERS FOR THE  
INTERVIEW, AND WRITTEN EXAMINATION OF QUALIFIED  
APPLICANTS FOR ADMINISTRATIVE OFFICER II**

To: ANDY P. CABODOC	Education Program Supervisor
MARY ANN R. LAGUITAO	Education Program Supervisor
MARION A. ESPENOZA	Administrative Officer IV
ANNA CERBO	Administrative Officer II
JANET ROA	Administrative Officer II
LOWEI D. JANUYAN	AO II/ NEU REPRESENTATIVE
TEOFANIÑA ROXAS	ADAS III/NEU REPRESENTATIVE

1. You are hereby informed of your designation as sub-committee members of the Human Resource Merit Promotion and Selection Board (HRMPSB) who will conduct an interview, and written examination of the qualified applicants for Administrative Officer II position on August 14, 2024 at 8:00AM at Nabunturan National Comprehensive High School Gymnasium, Nabunturan, Davao de Oro.
2. Transportation expenses shall chargeable against Division MOOE / School MOOE, all subject to the usual accounting and auditing rules and regulations.
3. For information, guidance and strict compliance.

  
**CRISTY C. EPE, CESO V**  
Schools Division Superintendent 

Encl.: As stated  
Reference:  
FN: OASDS- mHeg R\_ AO II Interview



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
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