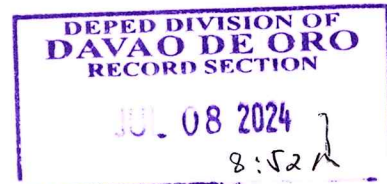




2024-07-09-0498



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

July 2, 2024

DIVISION MEMORANDUM

No. 511, s. 2024

**SUSPENSION ON THE ACCEPTANCE AND PROCESSING OF REQUESTS
FOR WORK-FROM-HOME WORK ARRANGEMENTS**

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Heads of Sections/Units
Public Schools District Supervisors/
District Coordinating Principals
Teaching and Non-Teaching Personnel
All Others Concerned

1. In the interest of public service, this Office hereby informs all teaching and non-teaching personnel that effective August 1, 2024, requests for work-from-home work arrangements shall **no longer be accepted and processed**. Those previous requests that were approved shall be recalled effective August 1, 2024.
2. Anent to the above, all requests for work-from-home work arrangements received shall be **returned without action**.
3. Officials and employees who are recuperating from a medical condition may file a sick leave of absence instead. Taking a leave of absence can indeed provide the concerned employees relief from work-related pressures that may further worsen their health conditions.
4. Wide dissemination of this Memorandum is desired.

CRISTY C. EPE, CESO V
Schools Division Superintendent