



2024-06-28-0466



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

June 26, 2024

OFFICE MEMORANDUM

OSDS-2024 - 495

**FINALIZATION OF HUMAN RESOURCE INFORMATION
MANAGEMENT SYSTEM (HRIS) DEVELOPMENT**

To: **JOAN A. ETURMA**
Information System Developer

1. In pursuance to Regional Memorandum AD-2024-138 dated June 24, 2024, from Director Allan G. Farnazo, Director IV, DepEd Regional Office XI, you are advised to attend the Finalization of Human Resource Information Management System (HRIS) Development on July 2-5, 2024 and July 9-12, 2024 at the Regional Office XI, F. Torres St., Davao City.
2. Other details of this memorandum are contained in the enclosure.
3. Travels and other incidental expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.
4. For information and guidance.

CRISTY C. EPE
Schools Division Superintendent

*By authority of the
Schools Division Superintendent*

EMMA A. CAMPOREDONDO, CESO VI
Assistant Schools Division Superintendent

Encl: As stated

OSDS-ICTU



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM

AD-2024-138

To : Schools Division Superintendents
Digos City, Davao del Norte, IGACOS, Tagum City
Davao City and Davao de Oro Divisions
Chief Administrative Officer – AD
Information Technology Officer I - ICTU

Subject: FINALIZATION OF HUMAN RESOURCE INFORMATION
MANAGEMENT SYSTEM (HRIS) DEVELOPMENT

Date : June 24, 2024

In view of the continuous improvement of the Department of Education in relation to efficient delivery of administrative services in the region, the Administrative Division in partnership with the Information, Communications and Technology Unit (ICTU) will finalize the development of the Human Resource Information Management System (HRIS).

Anent to this, the following personnel are directed to convene at the Regional Office on July 2-5, 2024 and July 9-12, 2024:

Regional Office	Schools Division Offices
ICTU: 1. Pocholo C. Hernandez Administrative Division (AD): 1. Janice T. Gamalong 2. Judy Anne L. Juntoria 3. Josephine P. Alaba	1. Stephen Pascual, ITO I - Digos City 2. Paul Arsolon, ITO I - Davao del Norte 3. Kevin Milo, ITO I – IGACOS 4. Arian Aime Abatayo, ITO I – Tagum City 5. Gaelbert Banluta, ITO I – Davao City 6. Joan Eturma, System Developer - Davao de Oro

Meals and accommodation shall be charged against RO-AD funds, while travel expenses shall be charged to local funds, subject to the existing budgeting, accounting, and auditing rules and regulations.

For information and compliance.

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION

RELEASED

By: *[Signature]*
Date: *June 25, 2024*

ALLAN G. FARNAZO
Director, IV *[Signature]*

ROA2/jtg



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