



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

June 10, 2024

DIVISION MEMORANDUM
No. 473, s. 2024

To: Assistant Schools Division Superintendent
Chief-SGOD
Public Schools District Supervisor
District Coordinating Principals
All Others Concerned

Subject: **MEDICAL TEAM ON DIVISION-LED INSTRUCTIONAL
LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING
CONDITIONS FOR EARLY LITERACY BATCH II**

1. Pursuant to **Division Memorandum SGOD No. 430, s. 2024** entitled: **Attendance to the Division-Led Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy Batch II** issued last **May 24, 2024**, attached herewith is the schedule of Nurses who will attend in the activity as Medical Team.

2. List and Schedule of Division Medical Team.

AILEEN DELA CRUZ, RN - June 10-12, 2024 (Monday-Wednesday)
MYLENE CAVA, RN - June 12-14, 2024 (Wednesday-Friday)

3. Personnel who will render medical services that will fall on Holidays, Saturday and Sunday shall be given Compensatory Overtime Credits (COC) under DO No. 53, s. 2003.

4. Travelling and other incidental expenses shall be charged to Division MOOE/Local Funds while meals and accommodation will be covered by HRD-InSET Funds, subject to the usual accounting and auditing rules and regulations.

5. Immediate and wide dissemination of this Memorandum is earnestly desired.

CRISTY C. EPE
Schools Division Superintendent



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