



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

13 June 2024

DIVISION MEMORANDUM
 SGOD-2024- 462

**ATTENDANCE TO THE SECOND QUARTERLY MEETING OF THE PROJECT
 DEVELOPMENT OFFICERS I
 (YOUTH FORMATION COORDINATORS)**

TO: MEDARD T. APIT – PDO I (LEARNER FORMATOR COORDINATOR)
 MARGIRIE M. ASUQUE – PDO I (LEARNER FORMATOR COORDINATOR)

1. Attached is Regional Memorandum ESSD-2024-253, dated June 6, 2024, regarding the Second Quarterly Meeting of the Project Development Officers I (Youth Formation Coordinators) on June 20-21, 2024 at the venue to be announced later.
2. Anent to this, you are hereby advised to attend the above-mentioned activity.
3. Other details of this memorandum are included in the attached enclosures.
4. Travelling and other incidental expenses shall be charged against local funds or Program Support Fund (PSF) downloaded from the Central Office subject to the usual accounting and auditing rules and regulations.
5. For guidance and compliance.

CRISTY C. EPE, CESO V
 Schools Division Superintendent

By the Authority of the
 Schools Division Superintendent:

[Signature]
EMMA A. CAMPOREDONDO CESO VI
 Assistant Schools Division Superintendent,
 Officer-In-Charge

Enclosed: As Stated

Reference:

FN: SGOD13



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2022-253

To : Schools Division Superintendents

Subject: **SECOND QUARTERLY MEETING OF THE PROJECT DEVELOPMENT OFFICERS I (YOUTH FORMATION COORDINATORS)**

Date : June 6, 2024

This Office will conduct the **Second Quarterly Meeting of the Youth Formation Coordinators (PDO I)** on **June 20-21, 2024** at the venue to be announced later.

This aims to implement the different programs of the Youth Formation Division (YFD) and to give updates on the different activities conducted in collaboration with the Project Development Officers (PDO) 1 in the eleven (11) Schools Division Offices (SDOs).

It is informed that there will also be series of activities during the meeting like mangrove planting, planning for the Learners Convergence 2024 and evaluation of youth formation activities.

The meeting shall be hosted by the Division of Mati City and co-hosted by the Division of Davao Oriental.

The participants in this meeting are the Project Development Officers (PDOs) I In -Charge of Youth Formation Program. They are expected to be at the venue before at 10:00 in the morning of June 20, 2024.

Travelling and other incidental expenses shall be charged against local funds or Program Support Funds (PSF) downloaded from the Central Office subject to the usual accounting and auditing rules and procedures.

Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

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