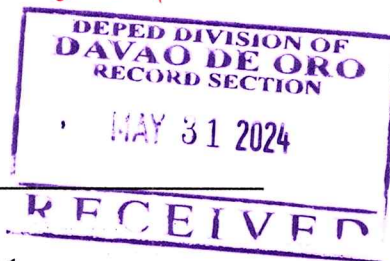




Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-06-06-0404



Office of the Schools Division
 Superintendent

May 23, 2024

DIVISION MEMORANDUM

No. 2024- 408

SUBMISSION OF INCOME GENERATING PROJECT (IGP) DOCUMENTS

**To: : ALL PUBLIC SCHOOL DISTRICT SUPERVISORS AND
 DISTRICT COORDINATING PRINCIPALS
 SCHOOL PRINCIPALS/HEADS**

1. In line with the existing Division Memorandum no. 707 s. 2023 dated August 22, 2023, this Office requires all schools with existing Income Generating Projects (IGPs) — whether these IGPs have been approved or not approved by the Schools Division Office (SDO) of Davao de Oro — to submit pertinent documents related to the initiatives implemented by the schools on or before June 14, 2024, and compliance with this directive is mandatory for all concerned schools.
2. The primary purpose of this directive is to create an accurate inventory of all schools with existing IGPs. By gathering and reviewing these documents, the Office aims to gain a comprehensive understanding of the scope and effectiveness of these projects. This will also allow for a better evaluation of the financial and operational aspects of the IGPs, ensuring that they align with the educational and developmental goals of the MATATAG. Both approved and unapproved IGPs must be included in the submission to provide a full picture of all income-generating activities within the Division.
3. The information collected through this process will be utilized to assess the viability and sustainability of the current IGPs. It will also help identify best practices and potential areas for improvement, facilitating better support and guidance from the SDO for future projects. Schools with successful IGPs may be recognized and used as models for other institutions seeking to implement similar initiatives.
4. For your information and guidance.

CRISTY C. EPE, CESO V
 Schools Division Superintendent

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