



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

14 May 2024

DIVISION MEMORANDUM
 No. **399**, s. 2024

**CALL FOR SUBMISSION OF APPLICATION FOR THE TEACHER II – SENIOR
 HIGH SCHOOL POSITIONS IN THE SCHOOLS DIVISION OF DAVAO DE ORO**

TO: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Administrators
 HRMPSB Members
 All Interested Qualified Applicants

- In reference to the Request for Publication of Vacant Positions for Teacher II (SHS) to the Civil Service Commission dated May 10, 2024, the Schools Division of Davao de Oro announces the acceptance of additional applicants for the Teacher II (SHS) vacant positions.
- Please be informed that applicants who have already applied and have submitted their folders for the said positions need not re-apply and will be given the opportunity to submit additional documents for updates. Attached is the list of applicants who may submit additional documents.
- The Division Open Ranking aims to provide a pool of qualified applicants for Teacher II positions needed in filling-up vacancies for the following SHS Subject Groups:

GROUP I	HUMSS
HUMSS I-A	Oral Communication, Reading and Writing, English for Academic and Professional Purposes, Practical Research
HUMSS I-B	Komunikasyon at Pananaliksik sa Wika at Kulturang Pilipino, Pagbasa at Pagsususri ng Iba't ibang Teksto sa Pananaliksik, Pagsulat sa Filipino sa Piling Larangan
HUMSS I-C	21 st Century Literature from the Philippines and the World; Contemporary Philippine Arts from the Region; Understanding Culture, Society and Politics; Introduction to the Philosophy of the Human Person and related specialized HUMSS subjects
HUMSS I-D	Media and Information Literacy; Empowerment Technologies (for the Strands)
GROUP II	ABM and Entrepreneurship, Research and Work Immersion
GROUP III	STEM and the following subject groupings:



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STEM III-A	General Mathematics, Statistics and Probability and related specialized STEM subjects
STEM III-B	Earth Science, Earth and Life Science, Physical Science and related specialized STEM subjects
GROUP IV	TVL and the following specializations:
TVL IV-A	Specialized TVL/Agri-Fisheries
TVL IV-B	Specialized TVL/Industrial Arts
TVL IV-C	Specialized TVL/ICT
TVL IV-D	Specialized TVL/Home Economics

4. The Schools Division of Davao de Oro highly encourages all interested and qualified applicants including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE) to apply the vacant positions.
5. The Qualification Standards for the positions are as follows:

Position Title/ Salary Grade	Education	Training	Experience	Eligibility
Teacher II/SG 12 (Academic Track)	Bachelor's degree major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a master's degree in relevant strand/subject.	None Required	None Required	RA 1080 (Teacher)
Teacher II/SG 12 (TVL Track)	Bachelor's degree; or completion of Technical-Vocational course(s) in the area of specialization	At least NC II + TMC I Appropriate to the Specialization	6 months of relevant teaching or 6 months of industry work experience	

6. The evaluation shall be based on DepEd Order No. 3, s. 2016 on the Hiring Guidelines for Senior High School Teaching Positions Effective SY 2016-2017, DepEd Order No. 51, s. 2017 Amended Qualification Standards for Senior High School Teaching Positions in the Technical-Vocational Livelihood Track and Other Clarifications on the Hiring Guidelines, and DepEd Order No. 66, s. 2007 on the Revised Guidelines on the Appointment and Promotion of Other Teaching, Related-Teaching and Non-Teaching Positions.



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7. Interested qualified applicants should signify their interest in writing, attached the **complete** pertinent documents and submit to Records Section, DepEd Division Office, DepEd Building, Capitol Complex, Cabidanan, Nabunturan, Davao de Oro. Deadline of submission will be on **May 27, 2024 at 5:00 in the afternoon.**
8. Applicants must ensure to attach **notarized Annex C** of this memorandum and tick the status of submission every basic documentary requirement complied. The applicants assume full responsibility and accountability on the validity and authenticity of the documents submitted, as evidence by the Omnibus Sworn Statement. Any violation will automatically disqualify the applicants from the selection process.
9. Prompt and wide dissemination of this memorandum is desired.

CRISTY C. EPE, CESO V
Schools Division Superintendent



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LIST OF TEACHER APPLICANTS

GROUP I	HUMSS	POSITION	STATION
HUMSS I-A	CARBALLO, RACHEL RESURRECION	TEACHER I (SHS)	TUPAZ NHS
	CRUDA, CHRISTOPHER LAPINIG	TEACHER I (SHS)	CAMANLANGAN NHS
	DELA CRUZ, KRISTINE TABOCO	TEACHER I (SHS)	MARAGUSAN NHS
	PERSIGAS, JOCELYN MOLERO	TEACHER I (SHS)	BAGONG SILANG NHS
	RUELAN, JAVE LENN RODRIGO	TEACHER I (SHS)	MAPARAT NHS
	TAMBA, BEA ESCABUSA	TEACHER I (SHS)	MAINIT NHS
HUMSS I-B	BUNDAS, ROWENA PAQUERA	TEACHER I (SHS)	CAMANLANGAN NHS
HUMSS I-C	DIEZ, BOYET REQUINTOSA	TEACHER I (SHS)	MARAGUSAN NHS
	MA-AGHOP, RONARD TABAT	TEACHER I (SHS)	BANGO NHS
	MARUNDAN, GLENN BAAY	TEACHER I (SHS)	MARAGUSAN NHS
GROUP II	ABM		
	AYAG, CHERRY ANN DEGAMO	TEACHER I (SHS)	BABAG NHS DETAILED TO MONKAYO NHS
	CAADYANG, JESSELIE NAVARRO	TEACHER I (SHS)	SAN MIGUEL NHS
	CAÑAVERAL, VIC FELIPE	TEACHER I (SHS)	DEPOT ANCESTRAL DOMAIN NHS
	COMBATIR, JULIETA SEWANE	TEACHER I (SHS)	LAAK NHS
	CORTICO, JOYBELLE LEGITIMAS	TEACHER I (SHS)	MARAGUSAN NHS
	DEMALIN, NORAIZA TAKASAN	TEACHER I (SHS)	PANTUKAN NHS
	FAJARDO, CARMELITA GAMALE	TEACHER I (SHS)	ELIZALDE NHS
	GARCIANO, VERLY SATURNO	TEACHER I (SHS)	COMPOSTELA NHS
	GUNO, GRACE GULA	TEACHER I (SHS)	COMPOSTELA NHS
	NARCISO, JUDELDENDRES JADE LAMPARAS	TEACHER I (SHS)	NEW KAPATAGAN NHS
	OCAY, JUDY MARIE MENCIDOR	TEACHER I (SHS)	MARAGUSAN NHS
	PALISOC, JANE TAGARO	TEACHER I (SHS)	TUBO-TUBO NHS
	ROJERO, HAYDIE GONO	TEACHER I (SHS)	AOSR NHS
	SAJULGA, NELMA MAY GAMANA	TEACHER I (SHS)	TAGUGPO NHS
	SALUD, CATHERINE ASPACIO	TEACHER I (SHS)	DEPOT ANCESTRAL DOMAIN NHS
	SUAREZ, KRISTINE TAMISE	TEACHER I (SHS)	GOLDEN VALLEY NHS
	TUANZON, BERCHALINE SANCHEZ	TEACHER I (SHS)	TUBO-TUBO NHS
	VIRTUCIO, CHARMYN MALAZARTE	TEACHER I (SHS)	MAYAON NHS
	STEM-A	CABATUAN, JEANNIE CACHO	TEACHER I (SHS)
GRAN, MEZEL LANDANGANON		TEACHER I (SHS)	MARAGUSAN NHS
HIMAGAN, LORENA LIGAD		TEACHER I (SHS)	AWAO NHS
TORREON, ALLAN MEMBRILLOS		TEACHER I (SHS)	MANAT NHS
STEM-B	ASPIRIN, ANGELITO ALABA	TEACHER I (SHS)	AOSR NHS
	BORRES, REYMAR BALAGIS	TEACHER I (SHS)	MAPARAT NHS
	GONZALES, JULIUS URTEZUELA	TEACHER I (SHS)	MONTEVISTA STAND ALONE NHS
	TABANYAG, RALF AQUINO	TEACHER I (SHS)	MAPARAT NHS



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GROUP IV	TVL		
AGRI-FISHERIES	BELOGULO, JOYCE CADUNGOG	TEACHER I (SHS)	UNION NHS
	MAGKIDONG, OFELIA SACLO	TEACHER I (SHS)	MAPAWA NHS
ICT	LEONES, ALMA SAUCELO	TEACHER I (SHS)	TAGUGPO NHS
	MANDI, HONEY JOY FONTANILLAS	TEACHER I (SHS)	MELALE NHS
HOME ECONOMICS	DE GUZMAN, CHINNY JOPPA JULIAN	TEACHER I (SHS)	ANDILI NHS
	JASME, JANET SENARLO	TEACHER I (SHS)	COMPOSTELA NHS
	LIGAN, LOU MARIBEL OPPUS	TEACHER I (SHS)	MONKAYO NHS
	LUBIANO, MERY JOY BACARO	TEACHER I (SHS)	GABI NHS
	MAGNO, DAHLIA POTESTAS	TEACHER I (SHS)	MONTEVISTA STAND ALONE NHS
	TANOJA, MAYROSE BOLIGOR	TEACHER I (SHS)	MARAGUSAN NHS



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CHECKLIST OF REQUIREMENTS

Name of Applicant: _____
 Position Applied For: _____
 Contact Number: _____
 Person with Disability: Yes () No ()
 Solo Parent: Yes () No ()

Application Code: _____
 Strand/Track/Specialization: _____
 Religion: _____
 Ethnicity: _____

Basic Documentary Requirement		Status of Submission (To be filled-out by the applicant; Check if submitted)	VERIFICATION (To be filled-out by the HRMO/HR Office/sub-committees)	
			Status of Submission (Check if complied)	Remarks
a.	Letter of intent addressed to the Head of Office, or to the highest human resource officer (Indicate the TRACK/STRAND/SPECIALIZATION applied for)			
b.	Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with the attachment to CS Form 212 Work Experience Sheet and 1 Passport size ID picture			
c.	Photocopy of valid and updated proof of eligibility (valid PRC License)			
d.	Photocopy of Certificate of Eligibility/Report of Rating			
e.	Photocopy of scholastic/academic record such as but not limited to Certification on the Authenticity and Veracity (CAV) Transcript of Records (TOR) and Diploma/certification on CAR, including completion of graduate and post-graduate units/degrees, if available For TVL Track applicants: Photocopy of valid NCII and TMC I relevant to the specialization			
f.	Photocopy of Certificate/s of Training acquired in the last five (5) years. Should be relevant to the learning area, specialization or strand			
g.	Photocopy of duly signed Updated Service Record			
h.	Photocopy of latest appointment			
i.	Photocopy of Approved Performance Ratings for the last three (3) rating periods prior to the assessment			
j.	Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (CAV) of the documents submitted and Data Privacy Consent Form (Annex C)			
k.	Other documents as may be required for comparative assessment: Means of Verification (MOV) showing: 1) Outstanding Employee Award/s; 2) Approved innovative work plan, 3) Research and development projects; 4) Publication/authorship; 5) Consultation/Resource Speaker in Trainings/Seminars/Workshops/ Symposia; 6) Certificates of relevant trainings attended (must be relevant to the position being applied) 7) Certificates of Recognition/Commendation (if any) not used during the last promotion and acquired in the last five (5) years reckoned from the issuance of this memorandum			

Attested:

 Human Resource Management Officer

OMNIBUS SWORN STATEMENT

CERTIFICATION OF AUTHENTICITY AND VERACITY

I hereby certify that all information above are true and correct, and of my personal knowledge and belief, and the documents submitted herewith are original and/or certified true copies thereof.

DATA PRIVACY CONSENT

I hereby grant the Department of Education the right to collect and process my personal information as stated above, for purposes relevant to the recruitment, selection, and placement of personnel of the Department and for purposes of compliance with the laws, rules and regulations being implemented by the Civil Service Commission.

 Name and Signature of Applicant

Subscribed and sworn to before me this ____ day of _____, year _____.

 Person Administering Oath

In consonance with Republic Act No. 8792 or the "Electronic Commerce Act of 2000", electronic documents shall have the legal effect, validity or enforceability as any other document or legal writing and a) (w)here the law requires a document to be in writing, that requirement is met by an electronic document if the said electronic document maintains its integrity and reliability and can be authenticated so as to be usable for subsequent reference.