



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



**Office of the Schools Division
Superintendent**

May 20, 2024

Division Memorandum

SGOD - No. 389, s. 2024

To: KAREN JOIE S. CATABONA - NURSE II
PEPITO III T. VILLARREIZ - NURSE II

Subject: **ATTENDANCE TO DIVISION MANAGEMENT COMMITTEE
(MANCOM) MEETING**

- In lieu with Dr. Gringo John F. Pelaez, MD, Medical Officer III, personnel listed hereunder are advised to attend the Division Management Committee (ManCom) Meeting and act as medical team on May 20-21, 2024 at the Molave Hotel, Tagum City:
 - Pepito III T. Villarreiz, RN - May 20, 2024
 - Karen Joie S. Catabona, RN - May 21, 2024
- Travel and incidental expenses relative to the attendance of the said activity are chargeable against local / MOOE funds subject to usual accounting and auditing rules and regulations.
- Immediate dissemination of this Memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent



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